



## Regular Board Meeting

### Minutes

February 14, 2019

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Torlakson, Garcia, Hoagland, Lopez-Garcia, Hudson  
Board Member Absent: None  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 2

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda.

**Motion:** Hoagland **Second:** Torlakson

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Lopez-Garcia, Torlakson, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

4. **Consent Calendar:**

**Motion:** Move to approve the Consent Calendar as presented.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Hoagland, Lopez-Garcia, Garcia, Torlakson, Hudson, **Noes:** None  
**Absent:** None **Abstentions:** None

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager gave brief reports on the following topics:

1. Clearland Property – 2 new bids; Special Meeting next Thursday
2. Prop. 68 – Meeting on applications, etc on February 26th
3. Auditorium Doors – RFP has been reposted, also on Builder's Exchange.
4. Ambrose Park – Another tree fell by basketball courts; no damage; flagged until weather permits removal. With the last couple of storms the drains are overwhelmed with the flooding; drain may need repairs and all fiber washed into the drains.
5. Lights – New lights in Board Room, Career Center and Teen Center; working on all LED fixtures.
6. Ambrose Park Restrooms – Looked into items brought up by Mr. Dongallo and confirmed with the Facilities Report we had done that neither restroom is ADA compliant and if we fix them ADA will kick in.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Mr. Alex Dongallo stated that he had worked here when the main drain was installed and if it is kept cleared it should be okay. He also mentioned that the Ambrose Recreation and Park District Foundation is working on getting a Tax ID #. Mr. Dongallo said the restrooms at Ambrose Park have not been changed since he worked here; he talked with First 5 who stated that they have received a grant for \$50,000 to

contribute to the project. Mr. Dongallo stated that he has a contractor's license and he will come in and do the work; said permits are not needed for the project and the \$50,000 is only for this year and would like Ambrose to match the contribution.

**9. Board Matters:**

**a. Consider adopting Resolutions 18/19-02, 18/19-03 & 18/19-04 to apply for Statewide Park Development and Community Revitalization Program Grant Funds (Prop 68) for Community Center Park, Lynbrook Park and Anuta Park.** Mr. Long stated that this is a procedural step to apply for the grant funds so the State will know that the District has the funds to maintain the project.

**Motion:** Move to adopt Resolutions 18/19-02, 18/19-03 & 18/19-04 to apply for Statewide Park Development and Community Revitalization Program Grant Funds (Prop 68) for the Community Center Park, Lynbrook Park and Anuta Park.

**Motion:** Torlakson **Second:** Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Garcia, Torlakson, Hoagland, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

**b. Review the Mid-Year Budget Financial Forecast and approve the proposed Fiscal Year 2018-2019 Budget adjustments.** Mrs. Rodrigues covered the most important changes to the budget including the extra Capital expenses from the Reserve for Board approval (additional \$25,000 for tree maintenance, \$9,000 for a trailer for the refurbished Bobcat tractor and \$50,000 added to the Economic Uncertainty account to bring it to 15.9% of 20% we are working toward); the part-time Office Assistant to be working 16 weeks for the fiscal year instead of through September 2018 to accommodate training to replace the Senior Assistant who will be retiring at the end of the 2018-2019 Fiscal Year; adding \$1,500 to the budget for the Community Garden which has been rejuvenated, renovation of the Lion's Den, unexpected expenses for refurbishing of the Bobcat tractor and additional dumpster pulls throughout the year because of homeless and much more use of Ambrose Park since the pool was installed. She also noted that we have an ongoing problem with the outdated irrigation at the neighborhood parks (county parks) and since they are on Golden State Water, the cost is extreme. Lastly Mrs. Rodrigues stated that the pool cost the District about \$47,500 to maintain last summer. There were no questions from the Board.

**Motion:** Hoagland **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Torlakson, Hoagland, Lopez-Garcia, Hudson **Noes:** None.  
**Absent:** None **Abstentions:** None.

**11. Public Hearing:**

None

**12. Closed Session**

None

**13. Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson stated that Mr. Dongallo and Mrs. Valenzuela are working on getting a Federal EIN # for the Foundation. Director Hudson said that she was disappointed with Mr. Dongallo's comments because we haven't seen the grant or the criteria for accepting the funds. There were a few more comments by the Board on the subject. Director Torlakson asked if we could talk about the schedule for the CPRS Conference at the next meeting. All the Board members stated that they could attend the Special Meeting for the Closed Session on the sale of the Clearland Drive property on February 21<sup>st</sup> at 6:30. Director Torlakson said she loved the new website and the rest of the Board agreed. Mr. Long stated that Lori and Jessica were doing a great job on it.

**14. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Garcia **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Lopez-Garcia, Torlakson, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None