

# AMBROSE RECREATION & PARK DISTRICT

AGENDA CATEGORY:	
BOARD MATTERS:	<u>8b</u>
CONSENT CALENDAR:	_____
PUBLIC HEARING:	_____
STUDY SESSION:	_____
_____:	_____

**BOARD MEETING DATE: February 10, 2022**

**ITEM TITLE: Consider Approving the Proposed FY 2021-2022 Budget Adjustments**

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RECOMMENDATION:

That the Board approve the Fiscal Year 2021 - 2022 budget adjustments (attachment 1).

FISCAL IMPLICATIONS:

Financial impacts are fully described in this staff report.

BACKGROUND:

An important part of managing the District's budget performance is through the presentation of a Mid-Year Budget Review which includes a Financial Forecast. A Mid-Year Budget Review allows the District to determine if adjustments to revenue projections need to be completed, and planned expenditures should be modified to maintain structural balance. Management of the District's Budget Performance is an on-going process throughout the year.

Staff reviews all line items and compares actual results against budgeted expectations on a monthly basis. At the mid-point of the fiscal year, staff conducts a detailed analysis to determine if the original budget is still viable, or if adjustments will be necessary. At December 31st, the expectation is that most budget categories will be at 50%, although this may fluctuate based on timing of certain receipts and expenditures. Explanations for revenue and expenditure adjustments are included in the respective line items of the FY2021-22 Revised Budget (attachment 2).

After reviewing the District's preliminary audited financial results from 2021-22 and analyzing the current fiscal year-to-date revenue and expenditure trends, staff applied their best and most prudent professional judgment to confirm the revenue and expenditure projections for the rest of the fiscal year. The following points highlight the significant changes that have been made to the original General revenue and expenditure projections compared to the adopted 2021-22 budget:

1. Teen Center General Fund – Since the loss of County funding for the Teen Center the Board has approved funding for the first half of the fiscal year with an option to fund the Teen Center for the second half of the year. For FY21/22 the amount is \$30,500.
2. Property Tax – The real estate market continues to remain strong despite the pandemic resulting in an increase of \$80,000 over projected revenue.

3. COVID-19 - The pandemic has resulted in a loss of revenue largely attributed to the loss of rental income and user fees. The District anticipates a similar loss of revenue as experienced in FY20/21, projected to be \$30,000.
4. Park Security – The installation of a new restroom at Ambrose Park created a spike in vandalism. Staff increased park security to mitigate reoccurring damage at the construction site.

Respectfully submitted,  
Doug Long, General Manager

Attachments:

1. FY2021 – 2022 Proposed Mid-year Budget with explanations