



## Regular Board Meeting

### Minutes

December 8, 2016

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Swearing in of Newly Elected Board Members**

County Supervisor Federal Glover stated that he was honored to swear in our new Board members and also to serve the community as Supervisor. Supervisor Glover then swore in Directors Eva Garcia and Steve Hoagland, the newly elected Board members. Debra Mason thanked Director Mason for his service to the community over the four years he served.

2. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Garcia, Dawson, Torlakson, Hoagland, Hudson  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 15

3. **Pledge of Allegiance:** 

The Pledge of Allegiance was led by DeShawn Woolridge.

4. **Approval of Agenda:**

**Motion:** Approve the Agenda as presented.  
**Motion:** Hudson **Second:** Garcia  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

5. **Consent Calendar:**

**Motion:** Move to approve the consent calendar as presented.  
**Motion:** Garcia **Second:** Torlakson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

6. **Presentations/Introductions:**

None

7. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. Pool Manager – introduced employee Lori Chalifoux who will be the pool manager when the pool opens and is also helping with the 70<sup>th</sup> Anniversary and other events until then.
2. Center leak – pipe is leaking under the community center; getting bids; will be around \$5,000 to fix.
3. Holidays – the District will be closed during the Christmas and New Year's holidays.
4. 70<sup>th</sup> Anniversary – Dinner will be on Saturday 6 – 10 p.m.
5. Sheriff's Dinner and toy giveaway – the Sheriff's annual dinner and toy giveaway will be held here on Saturday, December 17th.
6. Holiday Events – Our annual Tree Lighting and Breakfast with Santa were outstanding and we received many compliments.

8. **Legal Counsel Report:**

None

9. **Public Communications:**

Delano Johnson from the All-N-One group expressed appreciation to the Board member and staff for their participation and help with their annual Thanksgiving Dinner. He stated that they served over 1,000

dinner donated by Whole Foods, toys and lots of clothes. He also noted that the Sheriff's gave 350 dinners to our seniors. Lupe Garcia introduced herself as a resident and member on the Bay Point Municipal Advisory Council. She stated that Ambrose is great and wonderful for kids and seniors. She said the parks are beautiful with no garbage and no syringes which she always looks for and the employees are doing a great job. Chair Dawson read a letter from Marcia Lessley for the record thanking Director Mason for his service to the Bay Point community and for representing the residents as an Ambrose Board member. She congratulated Director Hoagland and Director Garcia on their election. Ms. Lessley also made a public records request for information on funds received by Director Hoagland from the District.

**10. Board Matters:**

**a. Consider selecting a real estate firm to represent the District in the sale or lease of the Clearland Property and authorize the General Manager to execute an exclusive sales listing.** Mr. Long stated that we had issued a Request for Proposal on the property and had received two bids from firms that were present to make presentations. He said it would be available to sell on December 26<sup>th</sup> after notice to public agencies as required by the government code. The two firms, Colliers International and CBRE, Inc., made their proposals explaining their strategy for marketing the property. Both had commercial property experience and offered many marketing ideas. Colliers International stated that they had offers on the adjacent property that was also for sale. Mr. Delano Johnson said he hoped it would be developed and bring new jobs to the community. The Board members had a few questions on working with small properties, what advertising would be used and if there was an interest in both ours and the adjacent property being sold together. Director Torlakson asked what happens after they choose an agent and Mr. Long explained the process.

**Motion:** Move to select Colliers International to represent the District in the sale or lease of the Clearland Property and authorize the General Manager to execute an exclusive sales listing.

**Motion:** Hudson **Second:** Torlakson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**11. Public Hearing:**

None

**12. Closed Session**

None

**13. Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson stated she was invited to a safe schools conference to speak about school and park safety. Mr. Long confirmed he is working with staff to create guidelines in case of an active shooter and other safety issues. Director Garcia stated that Officer Buckley had spoke at their National Night Out about active shooter strategies. Director Hudson said Eva Garcia and Lupe Garcia did a great job on the National Night Out this year. Director Hoagland thanked the voters for the opportunity to serve them. Director Garcia mentioned the Community Center parking lot is being used by the patrons next door for the aerobics class and not leaving space for our clients. She thanked Lori (Chalifoux) for helping Jackie (Santamaria) on our holiday events and also Lupe Garcia for helping. She also thanked Delano Johnson and All-N-One and hoped we can keep working with them in the future. Director Dawson welcomed new Directors Hoagland and Garcia. Director Torlakson asked that a review of our strategic planning goals be included on the next agenda.

**14. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member