

Ambrose Recreation & Park District
EXPENSES
2021-2022
Final Budget

<u>GENERAL FUND</u>	<u>Mid-Year Budget</u> <u>Revised February 10, 2022</u>	<u>Final</u> <u>Budget</u>	
Wages & Benefits			
General Manager	\$90,000.00	\$89,996.00	
Senior Accountant	\$74,000.00	\$72,876.00	
Administrative Assistant	\$60,000.00	\$57,501.00	
Recreation Coordinator	\$40,000.00	\$32,915.00	
Part-Time Office Assistant	\$2,900.00	\$2,863.00	
Part-Time Custodians	\$40,000.00	\$48,902.00	
Board of Directors	\$6,500.00	\$5,300.00	
Weekend Custodians	\$5,000.00	\$3,544.00	
Overtime Wages	\$200.00	\$0.00	
Medical Insurance	\$50,000.00	\$50,628.00	
G.M.'s Medical	\$12,000.00	\$10,542.00	
Workers' Comp	\$21,300.00	\$20,276.00	
Retirement	\$3,000.00	\$2,575.00	
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00	
Phone Allowance	\$600.00	\$600.00	
FICA/SUI/Payroll taxes	<u>\$30,000.00</u>	<u>\$29,643.00</u>	
	\$437,900.00	\$430,561.00	
 Administrative Expenses			
Liability Insurance	\$66,350.00	\$66,346.00	
Payroll Fees	\$4,200.00	\$3,742.00	
Professional Services	\$15,000.00	\$12,761.00	
Attorney Fees	\$10,000.00	\$7,998.00	
Phones/Internet	\$5,000.00	\$5,826.00	
Office Supplies	\$4,000.00	\$4,863.00	
Debt Service (copier leases)	\$3,500.00	\$3,465.00	
Subscriptions/Dues	\$7,700.00	\$7,711.00	
Conferences (Board & GM)	\$5,000.00	\$0.00	*no conferences attended
Vehicle fuel	\$600.00	\$580.00	this year
Publicity	\$1,000.00	\$837.00	
Alarms/Repairs	\$850.00	\$1,120.00	
Fingerprinting	\$300.00	\$536.00	
Government fees/charges	\$4,500.00	\$1,994.00	
Election	\$0.00	\$0.00	
Uniforms	\$500.00	\$584.00	
Credit/Debit Card Fees	\$4,000.00	\$4,505.00	
Security Guards/Rentals	\$2,000.00	\$1,380.00	

Website Fees	\$2,500.00	\$2,200.00
Miscellaneous Expenses	<u>\$250.00</u>	<u>\$152.00</u>
	\$137,250.00	\$126,600.00

Recreation Expenses

Supplies	\$500.00	\$615.00
Community Garden	\$2,000.00	\$1,906.00
Class Instructors	\$10,000.00	\$4,942.00
Special Events	<u>\$150.00</u>	<u>\$509.00</u>
	\$12,650.00	\$7,972.00

TOTAL GENERAL FUND \$587,800.00 \$565,133.00

MAINTENANCE

Assessment Wages & Benefits

Maintenance Workers	\$90,000.00	\$82,495.00
Part-Time Maintenance Worker	\$20,000.00	\$21,625.00
Overtime Wages	\$500.00	\$240.00
Assessment Payroll Taxes	<u>\$9,000.00</u>	<u>\$7,106.00</u>
	\$119,500.00	\$111,466.00

Ambrose Park Expenses - Assess.

Tools	\$200.00	\$0.00	
Equipment Repairs/Maint.	\$1,000.00	\$339.00	
PG&E	\$2,500.00	\$2,234.00	
Irrigation Supplies	\$3,000.00	\$650.00	
Turf Contract	\$17,844.00	\$17,844.00	
Building Repairs	\$1,000.00	\$4,057.00	*includes bocce building
Alarms/Security Patrols	\$50,000.00	\$46,447.00	board-up
Water	\$4,500.00	\$5,335.00	
Maintenance	\$5,000.00	\$5,651.00	
Supplies	\$1,000.00	\$1,217.00	
Equipment Rentals	\$2,000.00	\$3,964.00	*includes brushcutter rental
Janitorial Supplies	\$6,000.00	\$6,260.00	for weed batement
Phones/Internet	\$3,700.00	\$2,191.00	
Miscellaneous Expenses	<u>\$50.00</u>	<u>\$0.00</u>	
	\$97,794.00	\$96,189.00	

Community Center - Assess.

Center Grounds

Irrigation Supplies	\$1,000.00	\$0.00
Maintenance	\$2,000.00	\$3,391.00
PG&E	\$1,700.00	\$1,227.00
Turf Contract	<u>\$12,504.00</u>	<u>\$12,504.00</u>
	\$17,204.00	\$17,122.00

Center Building

Tools	\$250.00	\$0.00	
Equipment Repairs	\$250.00	\$700.00	
PG&E	\$30,000.00	\$30,405.00	
Building Repairs	\$3,000.00	\$1,975.00	
Janitorial Supplies	\$6,500.00	\$5,040.00	
Supplies	\$500.00	\$668.00	
Maintenance	\$6,000.00	\$13,462.00	*includes restroom maintenance
Equipment Rentals	\$2,000.00	\$2,389.00	& painting of comm. center
Water	\$5,500.00	\$8,584.00	*had a leak; working with
Pest Control	\$2,600.00	\$2,580.00	Golden State Water
Weight Room Equipment	\$2,000.00	\$13.00	for possible leak adjustment
Dumpsters	\$10,000.00	\$10,493.00	
Equipment/Furnishings	\$1,000.00	\$0.00	
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$0.00</u>	
	\$69,700.00	\$76,309.00	

Shared Park Expenses - Assess.

Tools	\$2,000.00	\$1,973.00	
Equipment Repairs/Maint.	\$1,000.00	\$741.00	
Dumpsters	\$25,000.00	\$22,425.00	* includes replacing brakes &
Supplies	\$3,000.00	\$4,409.00	shocks (Ford F-150); catalytic
Vehicle Repairs	\$5,000.00	\$8,926.00	converter (Utility Truck)
Vehicles (fuel)	\$5,000.00	\$9,311.00	*gas price spike
Equipment Rentals	\$200.00	\$0.00	
Consultant Fees	\$6,000.00	\$6,000.00	
Equipment	\$3,000.00	\$2,581.00	
Miscellaneous Exp.	<u>\$50.00</u>	<u>\$0.00</u>	
	\$50,250.00	\$56,366.00	

TOTAL ASSESS. EXP. \$354,448.00 \$357,452.00

Neighborhood Park Expenses - Cty Assess.

Lynbrook Park	\$37,583.00	\$34,730.00	
Hickory Meadows Park	\$4,143.00	\$4,143.00	
Viewpoint Park	\$2,240.00	\$2,240.00	
Boeger Park	\$4,550.00	\$4,550.00	
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>	
	\$51,428.00	\$48,575.00	

Neighborhood Park Expenses - Gen Fund

County Parks Wages/Taxes	\$6,300.00	\$6,168.00	
Lynbrook Park	\$0.00	\$0.00	
Hickory Meadows Park	\$5,000.00	\$5,739.00	
Viewpoint Park	\$2,700.00	\$2,403.00	
Boeger Park	\$7,000.00	\$4,244.00	*less water usage
Tradewinds Park	\$6,000.00	\$3,382.00	*less water usage

Maint. Expenses	<u>\$500.00</u>	<u>\$584.00</u>
	\$27,500.00	\$22,520.00

TOTAL COUNTY PARKS EXP. \$78,928.00 \$71,095.00

Anuta Park - General Fund

Anuta Wages/Taxes	\$2,600.00	\$2,429.00
Equipment Repairs	\$50.00	\$0.00
P. G. & E.	\$2,700.00	\$2,485.00
Irrigation Supplies	\$100.00	\$0.00
Turf Contract	\$5,352.00	\$5,352.00
Supplies	\$50.00	\$0.00
Maintenance	\$500.00	\$254.00
Equipment Rentals	\$0.00	\$0.00
Miscellaneous Expenses	<u>\$25.00</u>	<u>\$0.00</u>
	\$11,377.00	\$10,520.00

Ambrose Pool Expenses - Gen. Fund

Staff	\$20,000.00	\$31,538.00	*pool open for first time
Chemicals	\$11,000.00	\$13,125.00	after pandemic
Supplies	\$1,500.00	\$4,612.00	*replaced stolen items; start-up
Uniforms	\$0.00	\$0.00	supplies for new concession
Water	\$14,000.00	\$13,107.00	stand
PG&E	\$25,000.00	\$29,928.00	
Snack Bar	\$2,500.00	\$2,991.00	
Publicity	\$2,000.00	\$0.00	
Phones/Internet	\$1,200.00	\$1,701.00	
Maintenance/Repairs	\$7,000.00	\$12,026.00	*includes vacuum diagnostic/repairs
Misc. Expenses	<u>\$500.00</u>	<u>\$180.00</u>	& pump rental/maintenance
	\$84,700.00	\$109,208.00	

TOTAL MAINTENANCE \$529,453.00 \$548,275.00

GRANTS/REIMB. PROGRAMS

Teen Center General Funds

Wages & Benefits

Teen Center Supervisor	\$62,000.00	\$59,953.00
Teen Center Payroll Taxes	\$5,000.00	\$4,494.00
Medical Benefits	<u>\$7,100.00</u>	<u>\$7,339.00</u>
	\$74,100.00	\$71,786.00

Operating Expenses

Classes	\$0.00	\$0.00
Special Events/Field Trips	\$0.00	\$0.00
Mileage	\$0.00	\$0.00
Program Supplies	\$200.00	\$193.00

YDLC Supplies	<u>\$0.00</u>	<u>\$0.00</u>
	\$200.00	\$193.00

Total Teen Center General Funds Expense **\$74,300.00** **\$71,979.00**

Koshland Grant - Youth Services Expenses

***unused funds will carryover into FY 22/23**

Leadership Mentoring/Tutoring	\$0.00	\$0.00
Community Service Program	\$0.00	\$0.00
Transportation/Excursions	\$0.00	\$0.00
Healthy Snacks Program	\$0.00	\$0.00
Recreation Activities	\$0.00	\$1,501.00
Multimedia Workshops	\$2,000.00	\$538.00
Cooking Program	\$2,000.00	\$316.00
Photography Workshops	\$1,000.00	\$0.00
Program Supplies	\$2,000.00	\$684.00
Special Events	<u>\$0.00</u>	<u>\$0.00</u>

Total Youth Services Grant Expenses **\$7,000.00** **\$3,039.00**

San Francisco Foundation Grant- Bay Point Youth Academy Wages & Benefits

***unused funds will carryover into FY 22/23**

Project Coordinator	\$11,000.00	\$12,583.00
Program Supervisor Stipend	\$10,000.00	\$10,000.00
Payroll Taxes	\$1,000.00	\$1,105.00
Medical Benefits	\$0.00	\$0.00
Workers' Comp	<u>\$0.00</u>	<u>\$0.00</u>
	\$22,000.00	\$23,688.00

Program Expenses

Transportation	\$3,000.00	\$999.00
Exposure/CommService	\$3,000.00	\$696.00
Mileage	\$1,500.00	\$713.00
Computer Supplies	\$1,500.00	\$0.00
Classes	\$1,000.00	\$342.00
Youth Employment Stipends	\$1,000.00	\$300.00
Program Supplies	\$4,000.00	\$3,490.00
Food/Snack	<u>\$3,000.00</u>	<u>\$2,255.00</u>
	\$18,000.00	\$8,795.00

Total SF Foundation Grant Expense **\$40,000.00** **\$32,483.00**

Koshland Fellows Discretionary Funds \$0.00 \$0.00
\$0.00 **\$0.00**

Recreation Grants**\$4,941 went towards free swim lessons;**

LMCHD Grant	\$10,000.00	\$8.00	*\$5,051 will carryover into FY 22/23
Kaiser Grant	\$3,280.00	\$2,827.00	*unused funds will carryover into FY 22/23
Keller-Holiday Celebrations	\$4,999.00	\$3,399.00	*all funds used; \$1,600 went
Keller-Senior Activities	<u>\$4,999.00</u>	<u>\$3,190.00</u>	towards the Aquatic Day Camp
	\$23,278.00	\$9,424.00	

TOTAL GRANTS, ETC.	\$144,578.00	\$116,925.00
---------------------------	---------------------	---------------------

CAPITAL PROJECTS/EXPENSES**Grant Funded Projects**

Per Capita Grant - Lynbrook			*will be reimbursed once
Grant Funds	\$191,000.00	\$191,000.00	project is complete
Reserve Funds	\$64,450.00	\$28,520.00	*under budget
Prop 68 Grant - Anuta	\$269,944.00	\$0.00	
Marathon Grant - Landscape	<u>\$0.00</u>	<u>\$5,500.00</u>	
	\$525,394.00	\$225,020.00	

***includes tree maint; new basketball hoop; busbar repair; fencing for new restrooms;**

General Fund Capital	\$179,293.00	\$63,897.00	new concession stand appliances;
Syserco Energy Project	\$49,602.00	\$49,602.00	water heater replacements
Irrigation Project (Ambrose Park)	\$0.00	\$4,450.00	*for irrigation design
Assessment Fund Capital Projects	<u>\$0.00</u>	<u>\$0.00</u>	
	\$228,895.00	\$117,949.00	

TOTAL CAPITAL OUTLAY	\$754,289.00	\$342,969.00
-----------------------------	---------------------	---------------------

Unassigned Reserve		\$12,742.00
--------------------	--	--------------------

TOTAL EXPENDITURES	\$2,016,120.00	\$1,586,044.00
---------------------------	-----------------------	-----------------------