



## Regular Board Meeting

### Minutes

November 14, 2019

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Garcia, Torlakson, Hoagland, Lopez-Garcia, Hudson  
Board Member Absent: 0  
Staff Present: Long, Hernandez  
Audience Present: 1

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

4. **Consent Calendar:**

**Motion:** Move to approve the Consent Calendar as presented.

**Motion:** Hoagland **Second:** Torlakson

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager gave brief reports on the following topics:

1. Henkel – everything has been approved with Henkel, now waiting to receive funds; old stove has been removed and new stove has been selected
2. Tree Maintenance – tree removal at Ambrose Park was scheduled for October but had to be pushed out due to weather conditions; stump has finally been removed from Lynbrook Park
3. Bay Point Clean-Up – partnered with the County for the Bay Point Clean Up event, which was a popular event in the past
4. Security – the District contracts with a security company for weekend and park security; there have been times the gate at Ambrose Park has not been unlocked; working with the company to prevent future occurrences; overall, they have been great to work with
5. Auditorium – auditorium floors need to be cleaned and recoated; it is recommended to be done every one to two years; estimated at \$5,000; \$2,500 is available from a state grant the District received in the past; hoping to have it completed over the holidays
6. Storefront Doors – company has ordered doors, which will take about 6 weeks to arrive; adding the push button was another \$6,000 plus electrical; contacted another company for the install of the push button and received a quote for \$4200 total

7. Auditorium Doors – asked County to consider changing the scope of the doors, since it has been difficult to find a company to bid on the job, and maybe apply the funds to the storefront doors; waiting to hear back from them
8. Upcoming Holiday Events – Tree Lighting event will be done Thursday, December 5<sup>th</sup> at 6:00 pm; will be held in the auditorium; December 7<sup>th</sup> will be our Breakfast with Santa event from 9:00am-11:00am
9. Clearland Property – no news is good news; soil testing passed with no issues.
10. Prop 68 – a representative came down to interview the district about the projects, which is the next step for those being considered; interview went very well; 450 applicants in this round

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Delano Johnson, from All-N-One, spoke about a couple changes made to the Thanksgiving event. Food will be catered this year for liability purposes. He shared that they will be giving out groceries, clothing, and toys. A billboard was made for the event, which also lists those that took part in the event. Director Hudson asked if people from other areas are welcome to the Thanksgiving dinner, he answered yes. Director Lopez-Garcia noticed people from other cities have inquired as to how to bring this event to their community. Delano thanked Ambrose for always working together.

9. **Board Matters:**

**a. Consider Approving Resolution #19/20-01 Authorizing the Submittal of a Loan Application to the California Energy Commission Pursuant to the Energy Conservation Assistance Act.** Mr. Long informed the Board that the cost and materials for this project is about \$600,000 and this is a request to submit an application for a 1% loan. There are limited funds available, which is why the application process is time sensitive. This will be followed up by a presentation from Syserco. Director Torlakson asked if there was a deadline; Mr. Long said there is no deadline but it is first come, first serve.

**Motion:** Move to approve Resolution #19/20-01 authorizing the submittal of a loan application to the California Energy Commission pursuant to the Energy Conservation Assistance Act.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

**b. Consider Authorizing the City of Pittsburg to Solicit Bids for the Purchase and Installation of a Restroom at Ambrose Park.** Mr. Long reported an increase to Romtec's original proposal of \$395,000, which was good for only 90 days. He mentioned that because of needed approvals, including an MOU with Pittsburg, it surpassed the 90 days. The proposal increased to \$406,000. Mr. Long recommended to bid out the project to possibly get a more favorable deal.

**Motion:** Authorize the City of Pittsburg to solicit bids for the purchase and installation of a restroom at Ambrose Park.

**Motion:** Hoagland **Second:** Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson reported that the foundation is working with the San Francisco Bar Association and will hopefully report back next month. Director Lopez-Garcia gave interest in having Elizabeth speak at a future meeting about a community water survey. She also spoke about the Bay Point Clean Up event and said it was fantastic. She recommends doing it twice a year. Ten dumpsters were filled with the help of several volunteers. Director Torlakson shared another Bay Point clean up event happening on November, 23<sup>rd</sup> from 9:00am to 12:00pm on the Bel Air trail.

13. **Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member