



Regular Board Meeting

Minutes

December 12, 2024

The regular meeting of the Board of Directors was convened by Vice-Chair Mae Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Lopez-Garcia, Garcia, Torres, Torlakson
Board Member Absent: Hudson
Staff Present: Chalifoux, Villa
Audience Present: 1

2. Pledge of Allegiance;

The Pledge of Allegiance was led by Larry Estes.

3. Approval of Agenda:

Motion: Approve the Agenda.

Motion: Torres **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torres, Garcia, Torlakson **Noes:** None
Absent: Hudson **Abstentions:** None

4. Consent Calendar:

Motion: Move to approve the Consent Calendar as presented.

Motion: Torres **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torres, Garcia, Torlakson **Noes:** None
Absent: Hudson **Abstentions:** None

5. Presentations/Introductions:

None

6. General Manager's Report:

The General Manager gave brief reports on the following topics:

1. County Watershed Program – they are in pursuit of a grant that would fund a Bay Point bicycle and pedestrian improvement study along Port Chicago Hwy and Willow Pass
2. Lynbrook Park – backflow leaking; in process of getting estimates to rebuild backflow
3. Auditorium – floors are now refinished and complete
4. Recreation Programs/Events –
Breakfast with Santa: served over 200 guests; Bay Point Youth Academy did great; District received \$1,000 from Marathon Petroleum Foundation, which went towards the event and to the Sponsor a Child for Christmas Program; every child received a toy from Santa; you can still sign up to sponsor a child at the front office; working with Bay Church and All-in-One
Toy Giveaway: December 19th from 4pm to 7pm – with Supervisor Glover and Contra Costa County Sheriff; Santa will be handing out gifts to children 17 years and under

Senior Holiday Lunch: December 23rd at 11:30am – sponsored by the Bay Point Chamber of Commerce; will help spread the word on programs and resources available to them at the community center

There were a few comments from the Board.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Larry Estes, from the Historical Society, gave a brief background on his connection to Bay Point. He stated that the Historical Society is currently holding their collection of items in a container and have been looking for a building to display the items for the community to see. He spoke about their vision and hopes the Board would consider letting them use a part of the concession stand on the community center grounds.

Mr. Estes also stated that the Historical Society was willing to donate a container for ARPD to store equipment at Center.

9. **Board Matters:**

a. **Consider Selecting Chair and Vice-Chair for 2025-2027.** Director Hudson was nominated as Chair and Director Torlakson as Vice-Chair.

Motion: Move to select Director Hudson as Chair and Director Torlakson as Vice-Chair for 2025-2027.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torres, Torlakson **Noes:** None

Absent: Hudson **Abstentions:** None

b. **Consider Selecting Two Board Members to Serve on the Budget Committee.** Director Torres and Director Garcia were nominated to serve on the Budget Committee.

Motion: Move to select Director Torres and Director Garcia to serve on the Budget Committee.

Motion: Garcia **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Garcia, Lopez-Garcia, Torres, Torlakson **Noes:** None

Absent: Hudson **Abstentions:** None

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Torres proposed to itemize the Historical Society for next meeting. The Board agreed and voted to place it on the next agenda. He also mentioned that this was the end of his first term and thanked his fellow directors for receiving him. He is excited about his second term. Director Garcia wished everyone a Merry Christmas and a prosperous 2025. The Board thanked everyone for the great work in 2024.

13. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torres, Garcia, Torlakson **Noes:** None

Absent: Hudson **Abstentions:** None