



## Special Board Meeting

### Minutes

January 15, 2015

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Mason, Hudson  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 12

At this point Chair Cendaña-Torlakson read her thought of the month from Martin Luther King, Jr. "Take the first step in faith. You don't have to see the whole staircase, just take the first step".

#### 2. Pledge of Allegiance:

The Pledge of Allegiance was led by longtime resident, Vivian Lisa.

#### 3. Approval of Agenda:

**Motion:** Approve the Agenda as presented.

**Motion:** Mason **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

#### 4. Consent Calendar:

Director Mason made a motion to approve items C&D and pull items A&B for discussion. Director Hudson asked that item D also be pulled for discussion.

**Motion:** Move to approve consent calendar item C as presented.

**Motion:** Mason **Second:** Hudson

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

Director Mason and Director Cendaña-Torlakson requested changes to the minutes of the October and December meetings.

**Motion:** Move to approve consent calendar item A with requested changes.

**Motion:** Mason **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

Director Mason had a question on a warrant paid to Martell Water Systems and Mr. Long answered.

**Motion:** Move to approve consent calendar item B.

**Motion:** Mason **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

Director Hudson had a question on the Recreation Coordinator's report about an intern program and Mr. Long answered.

**Motion:** Move to approve consent calendar item D.

**Motion:** Mason **Second:** Dawson

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

#### 5. Presentations:

a. **State of the District Report by General Manager.** Mr. Long made a power point presentation covering the past, how we got here, the present and where we may go from here. Director Mason made a

comment that where we are now is because of Board decisions in the past, specifically taking on the county parks and wanted the public to know.

**6. General Manager's Report:**

The General Manager, Doug Long gave short reports on the following topics:

1. Lynbrook Park Well – will be done by end of February
2. Auditorium floor replacement – should be installed by June
3. Vandalism at Ambrose Park – increased vandalism; stealing of copper piping in restrooms. There were a couple of Board comments and questions.
4. Vandalism at Center ball field restrooms – bent the new metal doors, tore through wall to the garage but nothing was missing.
5. Pool Project – Pittsburg will formally reject the bids for the pool project.
6. Christmas Tree Lighting – everything went great and everyone had a good time
7. Christmas Breakfast with Santa – lots of families and everything went great.

**7. Public Communications:**

Debra Mason apologized to the Board for speaking out of turn at the last meeting. She stated that the Board needs to be able to exhibit confidence at Board meetings.

**8. Legal Counsel Report:**

None

**9. Public Hearing:**

None

**10. Board Matters:**

**a. Consider approval of the 2013-2014 Annual Audit Report as presented by Fechter & Company, CPAs.** There were several questions by the Board and the changes requested were to add Pittsburg in addition to Bay Point on page 6 and on page 13 add the acquisition of the 5 county parks to the History.

**Motion:** Move to approve the 2013-2014 Annual Audit Report presented by Fechter & Company, CPAs with the requested changes.

**Motion:** Mason **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**b. Consider adopting an alternate strategy for the development of the Ambrose Park Aquatics Complex.** Mr. Long explained some possible alternatives and introduced Mr. Paul Schneider and Mr. Bob Norbudus of Siegfried Engineering who stated that the biggest expense for the last plan was the renovation of the old pool complex buildings. They showed an alternative design that they estimated could be done for just under our budget. At this point the public made comments thanking Siegfried for the plan Mr. Long asked about a timeline and they stated that they would start this June and take six months, so should be open for summer of 2016.

**Motion:** Move to accept the modified design, go out to bid and direct the General Manager to seek funding and report recommendations to the Board.

**Motion:** Cendaña-Torlakson **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**c. Appointment of Ad Hoc and Sub-Committees.** Mr. Long explained that the District's By-Laws do not currently address standing committees. It was the consensus of the Board that a change to the By-Laws be placed on the next agenda and appointments be made then. The Board agreed to appoint an Aquatics Complex ad-hoc committee and Chair Cendaña-Torlakson appointed Directors Mason and Dawson to the committee to study the pool design and bring any updates to the Board.

**11. Closed Session**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE; Govt. Code Section 54597**

It was reported out that no decisions were made in the Closed Session.

Director Garcia left the meeting at this point (9:50 p.m.)

**12. Committee Reports and Board Comments and Items for Next Agenda:**

Items requested for the next Board meeting were:

1. Change By-laws on committees

2. Change By-laws on term of Chair
3. Approval of hotel reimbursement for Director Dawson for CPRS Conference
4. EBRPD presentation

Director Hudson asked if a Board member and the General Manager could meet with the Mayor of Pittsburg and it was decided that both Director Hudson and Director Cendaña-Torlakson would attend with the General Manager. Director Dawson stated she was looking forward to working with the General Manager and excited about the new pool. Director Cendaña-Torlakson thanked Mr. Long for his State of the District address and requested that a map showing Bay Point and Pittsburg in our boundaries being posted on the website.

**13. Closing Ceremonies:**

a. Adjournment.

**Motion:** Move to adjourn the meeting.

**Motion:** Mason **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member