

**Ambrose Recreation & Park District**  
**EXPENSES**  
**2017-2018**  
**Revised Operating Budget**

	<b>Revised Budget <u>in October 2017</u></b>	<b>Mid-Year Revised Budget <u>in March 2018</u></b>
<b><u>GENERAL FUND</u></b>		
<b>Wages &amp; Benefits</b>		
General Manager	\$90,000.00	\$90,000.00
Administrative Assistant	\$70,803.00	\$75,000.00
Receptionist	\$38,880.00	\$38,880.00
Recreation Coordinator	\$25,000.00	\$25,000.00
Part-Time Office Assistant	\$3,520.00	\$3,520.00
Part-Time Maintenance Worker	\$13,790.00	\$13,790.00
Board of Directors	\$6,500.00	\$6,000.00
Community Center	\$10,000.00	\$10,000.00
Sick Leave Buy Back	\$0.00	\$0.00
Overtime Wages	\$400.00	\$400.00
Medical Insurance	\$40,000.00	\$45,000.00
G.M.'s Medical Reimb.	\$9,000.00	\$9,000.00
Workers' Comp	\$25,000.00	\$26,584.00
Retirement	\$2,850.00	\$2,850.00
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00
Phone Allowance	\$600.00	\$600.00
FICA/SUI/Payroll taxes	<u>\$24,000.00</u>	<u>\$25,000.00</u>
	\$362,743.00	\$374,024.00
<b>Administrative Expenses</b>		
Liability Insurance	\$30,000.00	\$31,769.00
Payroll Fees	\$11,000.00	\$11,000.00
Professional Services	\$15,000.00	\$15,000.00
Attorney Fees	\$12,000.00	\$10,000.00
Phones	\$9,500.00	\$8,500.00
Office Supplies	\$6,000.00	\$6,000.00
Debt Service (copier leases)	\$4,850.00	\$4,850.00
Subscriptions/Dues	\$5,000.00	\$6,500.00
Conferences (Board & GM)	\$5,000.00	\$5,000.00
Vehicle fuel	\$400.00	\$150.00
Publicity	\$3,200.00	\$3,000.00
Alarms	\$700.00	\$700.00
Fingerprinting	\$300.00	\$250.00
Government fees/charges	\$2,200.00	\$5,000.00
Election	\$0.00	\$0.00
Uniforms	\$1,200.00	\$800.00
Recreation/Registration Fees	\$5,000.00	\$5,000.00
Security Guards/Rentals	\$6,500.00	\$8,000.00
Miscellaneous Expenses	<u>\$200.00</u>	<u>\$800.00</u>
	\$118,050.00	\$122,319.00
<b>Recreation Expenses</b>		
Supplies	\$0.00	\$700.00
Class Instructors	\$20,000.00	\$20,000.00

First 5 Classes	\$1,500.00	\$1,500.00
Special Events	<u>\$2,500.00</u>	<u>\$1,000.00</u>
	\$24,000.00	\$22,500.00

**TOTAL GENERAL FUND** **\$504,793.00** **\$518,843.00**

**MAINTENANCE**

**Assessment Wages & Benefits**

Maintenance Workers	\$65,000.00	\$85,000.00
Part-Time Custodians	\$30,000.00	\$30,000.00
Overtime Wages	\$1,000.00	\$2,500.00
Assessment Payroll Taxes	<u>\$10,000.00</u>	<u>\$10,000.00</u>
	\$106,000.00	\$127,500.00

**Ambrose Park Expenses - Assess.**

Equipment Repairs/Maint.	\$500.00	\$500.00
PG&E	\$3,000.00	\$5,000.00
Irrigation Supplies	\$1,000.00	\$3,000.00
Turf Contract	\$17,844.00	\$17,844.00
Building Repairs	\$500.00	\$1,000.00
Alarms/Security Patrols	\$6,500.00	\$6,500.00
Water	\$5,000.00	\$5,500.00
Maintenance	\$6,000.00	\$5,000.00
Supplies	\$2,000.00	\$1,000.00
Equipment Rentals	\$1,500.00	\$200.00
Janitorial Supplies	\$5,000.00	\$5,000.00
Miscellaneous Expenses	<u>\$200.00</u>	<u>\$100.00</u>
	\$49,044.00	\$50,644.00

**Community Center - Assess.**

Center Grounds

Irrigation Supplies	\$300.00	\$2,000.00
Maintenance	\$700.00	\$1,000.00
PG&E	\$2,000.00	\$2,100.00
Turf Contract	<u>\$12,504.00</u>	<u>\$12,504.00</u>
	\$15,504.00	\$17,604.00

Center Building

Tools	\$100.00	\$100.00
Equipment Repairs	\$1,000.00	\$1,000.00
PG&E	\$32,000.00	\$32,000.00
Building Repairs	\$500.00	\$500.00
Janitorial Supplies	\$12,000.00	\$12,000.00
Supplies	\$500.00	\$500.00
Maintenance	\$7,500.00	\$7,500.00
Equipment Rentals	\$2,000.00	\$1,500.00
Water	\$7,000.00	\$7,500.00
Pest Control	\$2,500.00	\$2,500.00
Weight Room Equipment	\$500.00	\$500.00
Dumpsters	\$7,000.00	\$7,000.00
Equipment/Furnishings	\$1,200.00	\$1,200.00
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$100.00</u>
	\$73,900.00	\$73,900.00

**Shared Park Expenses - Assess.**

Tools	\$1,500.00	\$4,000.00
Equipment Repairs/Maint.	\$500.00	\$250.00
Dumpsters	\$10,000.00	\$12,000.00
Irrigation Supplies	\$100.00	\$100.00
Supplies	\$1,000.00	\$7,000.00
Vehicle Repairs	\$2,000.00	\$2,000.00
Vehicles (fuel)	\$3,200.00	\$3,500.00
Equipment Rentals	\$100.00	\$100.00
Equipment	\$0.00	\$200.00
Consultant Fees	\$6,000.00	\$6,000.00
Miscellaneous Exp.	<u>\$100.00</u>	<u>\$100.00</u>
	\$24,500.00	\$35,250.00

<b>TOTAL ASSESS. EXP.</b>	<b>\$268,948.00</b>	<b>\$304,898.00</b>
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**Neighborhood Park Expenses - Cty Assess.**

Lynbrook Park	\$37,583.00	\$37,583.00
Hickory Meadows Park	\$4,143.00	\$4,143.00
Viewpoint Park	\$2,240.00	\$2,240.00
Boeger Park	\$4,550.00	\$4,550.00
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>
	\$51,428.00	\$51,428.00

**Neighborhood Park Expenses - Gen Fund**

County Parks Wages	\$6,000.00	\$6,000.00
Lynbrook Park	\$0.00	\$0.00
Hickory Meadows Park	\$3,000.00	\$3,500.00
Viewpoint Park	\$3,000.00	\$1,500.00
Boeger Park	\$300.00	\$3,250.00
Tradewinds Park	\$3,000.00	\$3,000.00
Maint. Expenses	<u>\$2,500.00</u>	<u>\$3,000.00</u>
	\$17,800.00	\$20,250.00

<b>TOTAL COUNTY PARKS EXP.</b>	<b>\$69,228.00</b>	<b>\$71,678.00</b>
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**Anuta Park - General Fund**

Anuta Wages	\$2,400.00	\$2,400.00
Equipment Repairs	\$100.00	\$100.00
P. G. & E.	\$1,500.00	\$2,500.00
Irrigation Supplies	\$200.00	\$500.00
Turf Contract	\$5,352.00	\$5,352.00
Supplies	\$100.00	\$200.00
Maintenance	\$500.00	\$500.00
Equipment Rentals	\$50.00	\$50.00
Miscellaneous Expenses	<u>\$50.00</u>	<u>\$50.00</u>
	\$10,252.00	\$11,652.00

**Ambrose Pool Expenses - Gen. Fund**

Chemicals	\$8,000.00	\$10,000.00
Staff	\$35,000.00	\$35,000.00
Supplies	\$5,000.00	\$2,000.00
Uniforms	\$1,000.00	\$500.00
Water	\$8,000.00	\$10,000.00
PG&E	\$8,000.00	\$12,000.00
Snack Bar	\$1,000.00	\$1,000.00

Publicity	\$3,000.00	\$3,000.00
Internet	\$1,500.00	\$700.00
Misc. Expenses	<u>\$500.00</u>	<u>\$250.00</u>
	\$71,000.00	\$74,450.00
<b>TOTAL MAINTENANCE</b>	<b>\$419,428.00</b>	<b>\$462,678.00</b>

## GRANTS/REIMB. PROGRAMS

### Teen Center Contract

#### Wages & Benefits

Teen Center Supervisor	\$56,650.00	\$56,650.00
Teen Center Payroll Taxes	\$4,140.00	\$4,140.00
Medical Benefits	\$5,500.00	\$5,500.00
Retirement	\$600.00	\$600.00
Workers' Comp	<u>\$810.00</u>	<u>\$810.00</u>
	\$67,700.00	\$67,700.00

#### Teen Center Expenses

Program Supplies	\$7,550.00	\$7,550.00
Special Events/Field Trips	\$3,000.00	\$3,000.00
Classes	\$5,900.00	\$5,900.00
YDLC Supplies	\$6,000.00	\$6,000.00
Mileage	\$1,750.00	\$1,750.00
Cable	\$870.00	\$870.00
Phone	\$225.00	\$225.00
PG&E	\$2,000.00	\$2,000.00
Youth Employment Stipends	<u>\$1,550.00</u>	<u>\$1,550.00</u>
	\$28,845.00	\$28,845.00

**Total Teen Center Grant** **\$96,545.00** **\$96,545.00**

#### Other Teen Center Expenses

Koshland Grant	\$0.00	\$0.00
Teen Outdoor Ed	\$600.00	\$600.00
Other Teen Ctr. Expenses	<u>\$300.00</u>	<u>\$300.00</u>
	\$900.00	\$900.00

**Total Teen Center Expenses** **\$97,445.00** **\$97,445.00**

### Koshland Teen Program- Bay Point Youth Academy

#### Wages & Benefits

Project Coordinator	\$43,827.00	\$43,827.00
Payroll Taxes	\$2,351.00	\$2,351.00
Medical Benefits	\$6,183.00	\$6,183.00
Workers' Comp	<u>\$1,118.00</u>	<u>\$1,118.00</u>
	\$53,479.00	\$53,479.00

#### Program Expenses

Transportation	\$4,000.00	\$2,000.00
Exposure/CommService	\$3,500.00	\$3,500.00
Mileage	\$700.00	\$700.00
Computer Supplies	\$2,221.00	\$2,221.00
Classes	\$2,000.00	\$2,000.00
Youth Employment Stipends	\$600.00	\$600.00

Program Supplies	\$4,000.00	\$6,000.00
Food/Snack	<u>\$4,500.00</u>	<u>\$4,500.00</u>
	\$21,521.00	\$21,521.00
<b>Total Koshland Program Expenses</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>
<b>Recreation Grants</b>		
Kaiser Grant	\$10,000.00	\$0.00
Keller-Holiday Celebrations	\$2,000.00	\$2,000.00
Keller-Senior Activities	\$2,000.00	\$2,000.00
Keller-Youth Sports Program	<u>\$0.00</u>	<u>\$0.00</u>
	<b>\$14,000.00</b>	<b>\$4,000.00</b>
<b>TOTAL GRANTS, ETC.</b>	<b>\$186,445.00</b>	<b>\$176,445.00</b>
<b><u>CAPITAL PROJECTS/EXPENSES</u></b>		
General Fund Capital Projects	\$97,505.00	\$0.00
Assessment Fund Capital Projects	\$0.00	\$0.00
CDBG Grant - Auditorium Refurb. Project		
Grant Funds	\$0.00	\$0.00
General Funds (our share)	\$0.00	\$0.00
Ambrose Park Pool Project		
Measure WW Funds	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$97,505.00</b>	<b>\$0.00</b>
Capital Unassigned Funds	\$0.00	\$38,507.00
Assessment Fund Carryover	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,208,171.00</b>	<b>\$1,196,473.00</b>