



**AMBROSE RECREATION & PARK DISTRICT**  
3105 Willow Pass Road – Bay Point, CA (925) 458-1601

**AGENDA**  
Regular Meeting of the Board of Directors

Thursday, November 10, 2022

6:30 p.m.

Members of the Board of Directors and District staff will be attending the meeting via Zoom pursuant to Government Code Section 54953(b). The Board of Directors' meeting room will not be open during the meeting.

**Members of the public are invited to join the Board of Directors meeting via Zoom:**

1. Meeting ID: 281 434 7606
2. Passcode: 175017

**Or by telephone by:**

1. Dialing: 1-408-638-0968
2. Meeting ID: 2814347606#
3. Passcode: 175017#

**Provide Public Comments:**

If you plan to make a public comment, please observe the meeting via Zoom Webinar (see above access information), and during the public comment period for the agenda item you wish to address, use the "raise hand" feature. If joining by phone, press \*9 to "raise hand".

1. **Opening Ceremonies:**

Call to Order

Roll Call: Hudson \_\_\_ Torlakson \_\_\_ Garcia\_\_\_ Torres\_\_\_ Lopez-Garcia\_\_\_  
Chair Director Director Director Director

2. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: \_\_\_ Second: \_\_\_ Voice Vote:

3. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of the October 13th Regular Meeting
- b. Approval of warrants #46349 through #46396
- c. Financial Reports

4. **Presentation/Introductions**

None

5. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

6. **Legal Counsel Report:**

None

7. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes; a total of thirty (30) minutes for all speakers. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

8. **Board Matters**

Individuals wishing to speak on items included on this agenda should inform the Chair of their desire to speak upon the Chair's request for public comment. Upon recognition from the Chair, the speaker should identify themselves and limit his/her comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes; a total of thirty (30) minutes for all speakers. If, due to technical difficulties, the Board of Directors is unable to hear the speaker's comments, then the Chair may request the speaker to discontinue the call and call in again.

- a. Consider Authorizing the General Manager to Purchase a Heating, Ventilation and Air Conditioning System (HVAC) for the Ambrose Community Center
- b. Consider Authorizing the General Manager to Solicit Request for Proposals and Award Contract Not to Exceed \$130,000 for Hydroseeding and Grading the Lower Portion of Ambrose Park
- c. Consider Authorizing the General Manager to Execute a Landowner Agreement with Contra Costa Resource Conservation District and the U.S. Fish and Wildlife Service to Install and Maintain Pollinator Habitat at the Community Garden through the installation of Xerces Society Monarch Hedgerow Kits

9. **Public Hearing**

None

10. **Closed Session**

None

11. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

12. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on or before November 4, 2022.

By: \_\_\_\_\_  
**Jessica Villa, Senior Accountant**

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

**PLEASE NOTE:** *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*