

**Ambrose Recreation & Park District  
EXPENSES  
2019-2020  
Final Budget**

<u>GENERAL FUND</u>	<b>Budget Mid-Year <u>Revised February 13, 2020</u></b>	<b>Final Budget</b>	
<b>Wages &amp; Benefits</b>			
General Manager	\$90,000.00	\$90,429.00	
Senior Accountant	\$84,000.00	\$83,895.00	
Receptionist	\$41,580.00	\$41,619.00	
Recreation Coordinator	\$20,000.00	\$19,339.00	
Part-Time Senior Accountant	\$1,000.00	\$574.00	
Part-Time Custodians	\$35,000.00	\$32,947.00	
Board of Directors	\$6,500.00	\$5,750.00	
Weekend Custodians	\$7,000.00	\$5,650.00	
Overtime Wages	\$400.00	\$95.00	
Medical Insurance	\$32,000.00	\$27,068.00	
G.M.'s Medical	\$10,000.00	\$9,951.00	
Workers' Comp	\$21,300.00	\$16,396.00	<b>*includes credit from CAPRI</b>
Retirement	\$3,950.00	\$4,050.00	<b>from 2006-07 dividend</b>
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00	
Phone Allowance	\$600.00	\$600.00	
FICA/SUI/Payroll taxes	<u>\$30,000.00</u>	<u>\$27,564.00</u>	
	\$385,730.00	\$368,327.00	
<b>Administrative Expenses</b>			
Liability Insurance	\$48,450.00	\$48,446.00	
Payroll Fees	\$4,600.00	\$4,524.00	
Professional Services	\$12,000.00	\$19,322.00	<b>*includes audit/alarm system</b>
Attorney Fees	\$20,000.00	\$16,115.00	<b>design &amp; setup at center/</b>
Phones/Internet	\$8,000.00	\$7,861.00	<b>WebEx for remote meetings</b>
Office Supplies	\$5,500.00	\$4,622.00	
Debt Service (copier leases)	\$5,050.00	\$4,622.00	
Subscriptions/Dues	\$7,000.00	\$6,530.00	
Conferences (Board & GM)	\$5,000.00	\$1,874.00	<b>*one conference attended</b>
Vehicle fuel	\$500.00	\$608.00	
Publicity	\$2,000.00	\$1,505.00	
Alarms/Repairs	\$600.00	\$1,659.00	<b>*installation of new alarm</b>
Fingerprinting	\$300.00	\$156.00	<b>system</b>

Government fees/charges	\$4,500.00	\$2,799.00
Election	\$0.00	\$0.00
Uniforms	\$500.00	\$0.00
Credit/Debit Card Fees	\$5,000.00	\$3,345.00
Security Guards/Rentals	\$7,000.00	\$4,724.00 *COVID-19 closure
Website Fees	\$2,500.00	\$2,400.00
Miscellaneous Expenses	<u>\$500.00</u>	<u>\$979.00</u> *Clearland weed abatement
	\$139,000.00	\$132,091.00

### Recreation Expenses

Supplies	\$250.00	\$0.00
Community Garden	\$1,000.00	\$552.00
Class Instructors	\$24,000.00	\$16,598.00
First 5 Classes	\$0.00	\$0.00
Special Events	<u>\$0.00</u>	<u>\$0.00</u>
	\$25,250.00	\$17,150.00

**TOTAL GENERAL FUND**                      **\$549,980.00**                      **\$517,568.00**

### MAINTENANCE

#### Assessment Wages & Benefits

Maintenance Workers	\$80,000.00	\$57,155.00 * part-time staff helped
Part-Time Maintenance Worker	\$25,000.00	\$32,400.00 * while maintenance worker was on leave
Overtime Wages	\$2,000.00	\$991.00
Assessment Payroll Taxes	<u>\$9,000.00</u>	<u>\$7,850.00</u>
	\$116,000.00	\$98,396.00

#### Ambrose Park Expenses - Assess.

Tools	\$200.00	\$0.00
Equipment Repairs/Maint.	\$1,000.00	\$234.00
PG&E	\$3,000.00	\$2,306.00
Irrigation Supplies	\$3,000.00	\$3,140.00
Turf Contract	\$17,844.00	\$17,844.00
Building Repairs	\$500.00	\$0.00
Alarms/Security Patrols	\$8,500.00	\$7,068.00
Water	\$5,000.00	\$4,922.00
Maintenance	\$7,000.00	\$15,618.00 *includes weed abatement
Supplies	\$1,500.00	\$1,292.00
Equipment Rentals	\$700.00	\$1,619.00 *for Ambrose Park clean-up
Janitorial Supplies	\$5,500.00	\$4,911.00

Phones/Internet	\$2,500.00	\$3,411.00	*working on moving from
Miscellaneous Expenses	<u>\$50.00</u>	<u>\$0.00</u>	AT&T to Comcast
	\$56,294.00	\$62,365.00	

**Community Center - Assess.**

Center Grounds

Irrigation Supplies	\$1,000.00	\$0.00	
Maintenance	\$1,500.00	\$1,705.00	*irrigation repairs
PG&E	\$1,500.00	\$1,484.00	
Turf Contract	<u>\$12,504.00</u>	<u>\$12,504.00</u>	
	\$16,504.00	\$15,693.00	

Center Building

Tools	\$250.00	\$162.00	
Equipment Repairs	\$250.00	\$0.00	
PG&E	\$30,000.00	\$33,638.00	
Building Repairs	\$500.00	\$2,341.00	* window and storefront
Janitorial Supplies	\$7,500.00	\$8,264.00	door glass repairs
Supplies	\$200.00	\$170.00	
Maintenance	\$6,500.00	\$6,301.00	
Equipment Rentals	\$1,500.00	\$1,310.00	
Water	\$5,500.00	\$5,548.00	
Pest Control	\$1,350.00	\$1,120.00	
Weight Room Equipment	\$250.00	\$237.00	
Dumpsters	\$7,950.00	\$8,707.00	*extra pull for homeless
Equipment/Furnishings	\$0.00	\$0.00	clean-up
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$0.00</u>	
	\$61,850.00	\$67,798.00	

**Shared Park Expenses - Assess.**

Tools	\$2,500.00	\$1,484.00
Equipment Repairs/Maint.	\$3,000.00	\$1,426.00
Dumpsters	\$25,000.00	\$22,200.00
Irrigation Supplies	\$0.00	\$0.00
Supplies	\$4,000.00	\$5,243.00
Vehicle Repairs	\$2,500.00	\$2,365.00
Vehicles (fuel)	\$5,000.00	\$4,999.00
Equipment Rentals	\$200.00	\$0.00
Consultant Fees	\$6,000.00	\$6,000.00
Equipment	\$2,000.00	\$1,458.00

Miscellaneous Exp.	<u>\$50.00</u>	<u>\$0.00</u>
	\$50,250.00	\$45,175.00
<b>TOTAL ASSESS. EXP.</b>	<b>\$300,898.00</b>	<b>\$289,427.00</b>

**Neighborhood Park Expenses - Cty Assess.**

Lynbrook Park	\$37,583.00	\$33,367.00
Hickory Meadows Park	\$4,143.00	\$4,143.00
Viewpoint Park	\$2,240.00	\$2,240.00
Boeger Park	\$4,550.00	\$4,550.00
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>
	\$51,428.00	\$47,212.00

**Neighborhood Park Expenses - Gen Fund**

**\*irrigation issues at almost  
all parks**

County Parks Wages/Taxes	\$6,300.00	\$6,166.00
Lynbrook Park	\$0.00	\$0.00
Hickory Meadows Park	\$3,000.00	\$5,329.00
Viewpoint Park	\$2,500.00	\$2,360.00
Boeger Park	\$3,500.00	\$7,071.00
Tradewinds Park	\$4,500.00	\$6,477.00
Maint. Expenses	<u>\$2,500.00</u>	<u>\$0.00</u>
	\$22,300.00	\$27,403.00

**TOTAL COUNTY PARKS EXP.                      \$73,728.00                      \$74,615.00**

**Anuta Park - General Fund**

Anuta Wages/Taxes	\$2,600.00	\$2,428.00
Equipment Repairs	\$50.00	\$0.00
P. G. & E.	\$3,000.00	\$2,045.00
Irrigation Supplies	\$100.00	\$0.00
Turf Contract	\$5,352.00	\$5,352.00
Supplies	\$50.00	\$0.00
Maintenance	\$100.00	\$0.00
Equipment Rentals	\$0.00	\$0.00
Miscellaneous Expenses	<u>\$25.00</u>	<u>\$0.00</u>
	<b>\$11,277.00</b>	<b>\$9,825.00</b>

**Ambrose Pool Expenses - Gen. Fund** **\*due to the closure, it cost approx. \$80k to maintain the pool this yr**

Staff	\$55,000.00	\$51,378.00
Chemicals	\$11,000.00	\$12,793.00

Supplies	\$1,500.00	\$565.00
Uniforms	\$0.00	\$0.00
Water	\$10,000.00	\$9,940.00
PG&E	\$20,000.00	\$25,633.00
Snack Bar	\$2,500.00	\$1,664.00
Publicity	\$2,000.00	\$0.00
Phones/Internet	\$2,000.00	\$2,307.00
Misc. Expenses	<u>\$2,000.00</u>	<u>\$1,831.00</u>
	<b>\$106,000.00</b>	<b>\$106,111.00</b>

<b>TOTAL MAINTENANCE</b>	<b>\$491,903.00</b>	<b>\$479,978.00</b>
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**GRANTS/REIMB. PROGRAMS**

**Teen Center General Funds (from Reserve)**

**Wages & Benefits**

Teen Center Supervisor	\$52,500.00	\$56,659.00
Teen Center Payroll Taxes	\$4,200.00	\$4,334.00
Medical Benefits	<u>\$6,000.00</u>	<u>\$6,207.00</u>
	\$62,700.00	\$67,200.00

**Operating Expenses**

Classes	\$400.00	\$222.00
Special Events/Field Trips	\$500.00	\$0.00
Mileage	\$500.00	\$404.00
Program Supplies	\$500.00	\$372.00
YDLC Supplies	<u>\$1,000.00</u>	<u>\$538.00</u>
	\$2,900.00	\$1,536.00

<b>Total Teen Center General Funds Exp:</b>	<b>\$65,600.00</b>	<b>\$68,736.00</b>
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**San Francisco Foundation Grant - Teen Center**

**Expenses**

Program Supplies	\$5,000.00	\$4,207.00
Cooking Program	\$5,000.00	\$1,999.00
Classes	\$2,900.00	\$3,277.00
Mileage	\$600.00	\$192.00
Food/Snacks	\$3,000.00	\$26.00
Special Events	\$2,500.00	\$346.00
Transportation/Excursions	<u>\$6,000.00</u>	<u>\$1,450.00</u>
<b>Total SFF Grant Expenses</b>	<b>\$25,000.00</b>	<b>\$11,497.00</b>

**\*unspent funds will  
carryover**

**Koshland Grant - Youth Services****Stipends**

Program Supervisor	\$6,000.00	\$6,000.00
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**Expenses**

Leadership Mentoring/Tutoring	\$1,750.00	\$900.00
Community Service Program	\$500.00	\$0.00
Transportation/Excursions	\$7,000.00	\$0.00
Healthy Snacks Program	\$1,250.00	\$0.00
Recreation Activities	\$2,500.00	\$578.00
Multimedia Workshops	\$1,000.00	\$730.00
Cooking Program	\$2,500.00	\$1,961.00
Photography Workshops	\$1,000.00	\$579.00
Program Supplies	\$5,000.00	\$4,758.00
Special Events	<u>\$1,500.00</u>	<u>\$370.00</u>

<b>Total Youth Services Grant Expenses</b>	<b>\$30,000.00</b>	<b>\$15,876.00</b> *unspent funds will carryover
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**San Francisco Foundation Grant- Bay Point Youth Academy****Wages & Benefits**

Project Coordinator	\$42,830.00	\$42,234.00
Payroll Taxes	\$2,800.00	\$2,997.00
Medical Benefits	\$7,200.00	\$6,901.00
Workers' Comp	<u>\$1,118.00</u>	<u>\$1,118.00</u>
	\$53,948.00	\$53,250.00

**Program Expenses**

Transportation	\$5,500.00	\$3,560.00
Exposure/CommService	\$4,000.00	\$3,760.00
Mileage	\$500.00	\$121.00
Computer Supplies	\$700.00	\$617.00
Classes	\$300.00	\$32.00
Youth Employment Stipends	\$600.00	\$0.00
Program Supplies	\$5,452.00	\$6,187.00
Food/Snack	<u>\$4,000.00</u>	<u>\$3,510.00</u>
	\$21,052.00	\$17,787.00

<b>Total SF Foundation Grant Expenses</b>	<b>\$75,000.00</b>	<b>\$71,037.00</b> *unspent funds will carryover
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<b>Koshland Fellows Discretionary Funds</b>	<u>\$850.00</u>	<u>\$850.00</u>
	<b>\$850.00</b>	<b>\$850.00</b>

**Recreation Grants**

LMCHD Grant	\$10,000.00	\$0.00
Kaiser Grant	\$10,000.00	\$5,123.00
Keller-Teens	\$4,999.00	\$2,525.00
Keller-Senior Activities	<u>\$4,999.00</u>	<u>\$3,118.00</u>
	<b>\$29,998.00</b>	<b>\$10,766.00</b>

**TOTAL GRANTS, ETC. \$226,448.00 \$178,762.00**

**CAPITAL PROJECTS/EXPENSES**

General Fund Capital	\$107,400.00	\$39,985.00	lights at Anuta Park,
Tree Removals/Maintenance	\$36,333.00	\$36,333.00	* aud floor maintenance,
Storefront Doors	\$20,000.00	\$16,655.00	new stove & refrigerator
ADA West Door Project/Elec. Dep	\$5,000.00	\$5,000.00	for community ctr, &
Auditorium Doors	\$30,000.00	\$0.00	Ambrose Park security sys.
Assessment Fund Capital Projects	<u>\$0.00</u>	<u>\$0.00</u>	*will carryover to 20/21 FY
	<b>\$198,733.00</b>	<b>\$97,973.00</b>	

Capital Unassigned Funds (from Reserve)

Ambrose Park Restroom Project	<u>\$510,000.00</u>	<u>\$510,000.00</u>
	<b>\$510,000.00</b>	<b>\$510,000.00</b>

**TOTAL CAPITAL OUTLAY \$708,733.00 \$607,973.00**

Capital Unassigned Funds	<b>\$0.00</b>	<b>\$220,551.00</b>
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**TOTAL EXPENDITURES \$1,977,064.00 \$2,004,832.00**