



## Regular Meeting

### Minutes

December 8, 2022

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Torlakson, Torres, Lopez-Garcia, Hudson  
Board Member Absent: Garcia  
Staff Present: Long, Villa, Chalifoux  
Audience Present: 1

2. **Approval of Agenda:**

**Motion:** Move to approve the Agenda as presented.  
**Motion:** Torlakson      **Second:** Lopez-Garcia  
**Action: Roll Call Vote: Ayes:** Torlakson, Torres, Lopez-Garcia, Hudson    **Noes:** None  
**Absent:** Garcia    **Abstentions:** None

3. **Consent Calendar:**

**Motion:** Move to approve the Consent Calendar as presented.  
**Motion:** Torlakson      **Second:** Lopez-Garcia  
**Action: Roll Call Vote: Ayes:** Torlakson, Torres, Lopez-Garcia, Hudson    **Noes:** None  
**Absent:** Garcia    **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Hydroseeding/Grading – received two responses for RFP; Brightview was the lowest bid at \$60k; pre-grading will begin today and irrigation system will begin next week; Ambrose Park now closed in order to start construction
2. Lynbrook Playground – construction will begin mid-January; ribbon cutting will be scheduled for February
3. Youth Programs – BPYA had their first field trip; they also had a Thanksgiving dinner; academy members also participated at Breakfast with Santa; Teen Center is in the process of planning a 3-on-3 basketball tournament and will also be starting cooking classes again
4. Rentals – rentals have been picking up; all of December and January have been booked

Director Torres asked when the Anuta Park project will start. Mr. Long explained that because the price went up, he is working with the vendor on making sure it stays within budget. Mrs. Chalifoux said they are waiting for the January sales, so the playground equipment has not yet been ordered. She will have more information at the next board meeting.

6. **Legal Counsel Report:**

None

7. **Public Communications:**

None

8. **Board Matters:**

At this moment, Director Garcia joined the meeting.

- a. **Consider Selecting a Chair and Vice-Chair for 2023-2025.** Director Hudson was nominated as Chair and Director Torlakson as Vice-Chair.

**Motion:** Move to select Director Hudson as Chair and Director Torlakson as Vice-Chair.

**Motion:** Hudson   **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Torlakson, Torres, Garcia, Hudson   **Noes:** None  
**Absent:** None   **Abstentions:** None

- b. **Consider Selecting Two Board Members to Serve on the Budget Committee.** Directors Torres and Garcia were nominated to serve on the Budget Committee.

**Motion:** Move to select Director Garcia and Director Torres to serve on the Budget Committee.

**Motion:** Hudson   **Second:** Torlakson

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Torlakson, Torres, Garcia, Hudson   **Noes:** None  
**Absent:** None   **Abstentions:** None

- c. **Consider Authorizing the General Manager to Apply for a Community Development Block Grant (CDBG) to Replace the Ambrose Community Center Carpet.** Mr. Long said the District has used CDBG funds to help with updating the community center. There is a 25% match. Approval from the Board is needed in order to apply for the funds. The carpet at the community center has reached its useful life and the plan is to install carpet squares. Carpet squares are ADA compliant and easy to replace, when needed. Application is due this month and funds will be distributed in fiscal year 2023-2024.

**Motion:** Move to authorize the General Manager to apply for a Community Development Block Grant (CDBG) to replace the Ambrose Community Center carpet.

**Motion:** Torlakson   **Second:** Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Torlakson, Torres, Garcia, Hudson   **Noes:** None  
**Absent:** None   **Abstentions:** None

9. **Public Hearing:**

None

10. **Closed Session**

None

11. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson thanked staff and General Manager for a great year. She thanked the Chair and fellow Board Members for serving the community so well. Director Torres would like to find funding to enhance the community center. He wants to see the community center thrive. Director Hudson is proud to be a part of a Board and District that has been able to serve the public so well and be fiscally responsible, especially during the pandemic. The Board thanked staff and General Manager and wished everyone a happy holiday season.

12. **Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson   **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Torlakson, Garcia, Lopez-Garcia, Torres, Hudson   **Noes:** None  
**Absent:** None   **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member