



## Regular Board Meeting

### Minutes

January 9, 2020

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Torlakson, Hoagland, Hudson  
Board Member Absent: Lopez-Garcia  
Staff Present: Long, Hernandez  
Audience Present: 4

#### 2. Pledge of Allegiance;

The Pledge of Allegiance was led by Chair Hudson.

#### 3. Approval of Agenda:

**Motion:** Approve the Agenda.

**Motion:** Torlakson **Second:** Garcia

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Hudson **Noes:** None  
**Absent:** Lopez-Garcia **Abstentions:** None

#### 4. Consent Calendar:

**Motion:** Move to approve the Consent Calendar as presented.

**Motion:** Hoagland **Second:** Garcia

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Hudson **Noes:** None  
**Absent:** Lopez-Garcia **Abstentions:** None

#### 5. Presentations/Introductions:

None

#### 6. General Manager's Report:

The General Manager gave brief reports on the following topics:

1. Ambrose Park Restroom's – met with City of Pittsburg and discussed a better strategy to possibly save money; estimated date of completion is Fall of 2020
2. Auditorium Doors – \$18,000 will come from the CDBG grant; RFP will go out next week; we have a contractor possibly interested in the project
3. Auditorium Floors – work was completed during furlough; floors look great
4. Storefront Doors – project will begin at the end of the month
5. Prop 68 – should get news by the end of the month
6. Youth Grant – San Francisco Foundation has a possible grant to help with our teen programs

At this point, Director Hoagland asked if it was possible to apply for the County's grant, again. Mr. Long said he would check with the Teen Supervisor. Director Garcia asked for an estimated time frame, from start to finish, for the restroom project at Ambrose Park. Mr. Long said about 90 days. Director Hudson suggested a grant opportunity with NBC that can possibly fund the Teen Center. Director Torlakson wanted Mr. Long to elaborate on an issue staff has been having with mysterious emails. Mr. Long explained that someone has been sending out emails to staff under his name. IT is working on fixing the problem.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Delano Johnson, from All-N-One, presented a check for \$8,800 for a new stove for the community center. Mr. Long thanked All-N-One for acting as the fiscal agent for this process. He also mentioned that we will possibly be getting help with the remaining balance of the stove.

9. **Board Matters:**

a. **Consider Accepting the Final Audit Report for Fiscal Year 2018-2019 as Presented by Harshwal & Company, LLC.** Mr. Harshwal stated that the District is fiscally doing well and the District had no findings. He went over the financial highlights. He thanked the Senior Accountant and General Manager for getting all items they requested in a timely manner. There were no questions.

**Motion:** Move to accept the final audit report for fiscal year 2018-2019 as presented by Harshwal & Company, LLC.

**Motion:** Torlakson **Second:** Hoagland

**Action: Roll Call Vote: Ayes:** Hoagland, Garcia, Torlakson, Hudson **Noes:** None

**Absent:** Lopez-Garcia **Abstentions:** None

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Garcia thanked the Teen Center and the Bay Point Youth Academy for all of their hard work during the Tree Lighting and Breakfast with Santa events. She and Director Hudson also wanted to thank the Sheriff's Department for their event and heard that it was wonderful. Director Torlakson is excited about the new decade and is looking forward to the Vision Workshop. Mr. Long pointed out to that he, Director Hoagland, and Director Lopez-Garcia will be at a conference in March and asked the Directors to consider pushing that month's meeting out a week; will be discussed at next meeting.

13. **Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Hoagland

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Torlakson, Hudson **Noes:** None

**Absent:** Lopez-Garcia **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member