



## Regular Meeting

### Minutes

April 13, 2023

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Torlakson, Torres, Lopez-Garcia, Hudson  
Board Member Absent: Garcia  
Staff Present: Long, Villa, Chalifoux  
Audience Present: 1

2. **Approval of Agenda:**

**Motion:** Move to approve the Agenda as presented.

**Motion:** Lopez-Garcia **Second:** Torlakson

**Action: Roll Call Vote: Ayes:** Torlakson, Torres, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** Garcia **Abstentions:** None

3. **Consent Calendar:**

**Motion:** Move to approve items b, c, d, & e of the Consent Calendar.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Torlakson, Torres, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** Garcia **Abstentions:** None

Director Lopez-Garcia needed clarification on the Opening Ceremonies section of the minutes.

**Motion:** Move to approve item a of the Consent Calendar.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Torlakson, Lopez-Garcia, Torres, Hudson **Noes:** None  
**Absent:** Garcia **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Weather Delays – weather has pushed back projects but now moving along; we anticipate more activity this year at parks
2. Lynbrook Park – ribbon cutting on Saturday, April 15 at 10am; will have basketball courts resurfaced within the next 3 weeks

At this moment, Director Garcia joined the meeting.

3. Ambrose Park – irrigation has started; hydroseeding starts next week
4. Alves Lane Mini Park – irrigation pump should be completed shortly; waiting for permit from PG&E to move on with electrical; also doing fence repairs
5. Recreation Programs & Services –flag football tryouts will be on April 19<sup>th</sup> and 22<sup>nd</sup> with practices on Monday and Wednesday evenings; dance classes are full; scheduling another 8-week dance program for summer; will be offering yoga and youth yoga on Wednesdays starting this summer; Shorinji Kempo is now completely back at the community center; Contra Costa County is doing a presentation on legal services for seniors on April 24<sup>th</sup> at 11:45am
6. Anuta Park – waiting for final dates for delivery and installation for playground

Director Torlakson wanted to add that the Garden Club will be hosting a plant sale on May 6<sup>th</sup>.

**6. Legal Counsel Report:**

None

**7. Public Communications:**

Alfredo Perez shared information on a summer internship for high school students interested in architecture.

**8. Board Matters:**

- a. **Consider Authorizing the General Manager to Execute a Contract with Emergency Construction Services Inc. to Install a Fence at Ambrose Park in the Amount of \$21,700.** Mr. Long explained that the fence would be installed to serve as a barrier for the retaining wall that was left after the Bocce Building fire. Phase II of the project would be to figure out what to do with the building footprint. Mr. Long proposed to put a second rental area, similar to the Lion's Den, to create some revenue. Board can consider at a later date.

**Motion:** Move to authorize the General Manager to execute a contract with Emergency Construction Services Inc. to install a fence at Ambrose Park in the amount of \$21,700.

**Motion:** Torlakson **Second:** Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Torlakson, Torres, Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

**9. Public Hearing:**

None

**10. Closed Session**

None

**11. Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson hopes the Easter event was fun. She was not able to make it but did attend the Garden Volunteer Day. The Garden Club will be hosting a plant sale and demo workshop on May 6<sup>th</sup> from 10am-12pm. Director Garcia is volunteering for an organization in Bay Point that helps feed and fix feral cats. She is asking the community to contact her if anyone sees any kittens or feral cats and they will fix them for free. Director Hudson is excited about the ribbon cutting for the new Lynbrook playground on Saturday.

**12. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Garcia **Second:** Torlakson

**Action: Roll Call Vote: Ayes:** Torlakson, Garcia, Torres, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member