



Regular Board Meeting

Minutes

February 8, 2018

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Hoagland, Hudson, Torlakson, Lopez-Garcia
Board Members Absent: Garcia
Staff Present: Long, Rodrigues
Audience Present: Approx. 5

2. Pledge of Allegiance;

The Pledge of Allegiance was led by Director Lopez-Garcia.

3. Approval of Agenda:

Motion: Approve the Agenda as presented.
Motion: Torlakson **Second:** Lopez-Garcia
Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson, Torlakson **Noes:** none
Absent: Garcia **Abstentions:** none

4. Consent Calendar:

Motion: Move to approve the Consent Calendar as presented.
Motion: Hoagland **Second:** Torlakson
Action: Roll Call Vote: Ayes: Torlakson; Hoagland; Hudson; Lopez-Garcia **Noes:** none
Absent: Garcia **Abstentions:** none

5. Presentations/Introductions:

a. Update on Community Garden by Jasmine Tin. Ms. Tin thanked the Board for inviting her to speak on the current state of the community garden. She said one reason she was interested in the garden was that there were only a few places to get fresh fruit and vegetables in the community. Ms. Tin stated that she was getting help from several local community groups and they are planning a clean-up of the garden on March 3rd at 9 a.m. She said they are starting with cleaning up the garden and repairing the boxes and fences. Director Torlakson asked if they were keeping the granite walkways. Ms. Tin said that they planned on decomposed granite walkways for handicapped access and were laying woodchips on the other areas to naturally help kill the weeds. She said they are also holding a Grand Opening on March 17th at 9:00 a.m. She also stated that they will contact everyone that were previously involved in the garden and invite them to participate. Ms. Tin said they eventually will rent spaces to help pay for the garden necessities. The Directors gave her many groups and contacts she can reach out to for help and/or involvement in the garden.

6. General Manager's Report:

The General Manager, Doug Long gave brief reports on the following topics:

1. CDBG Grant – met with County to identify project; goes to the Board of Supervisors next.

2. County Elections project – main project is ADA access to the building for handicapped voters; we pledged \$5,000, County has \$7,000 and working on an additional \$5,000 needed; getting involved with our Community Garden for community engagement; will have bid docs for project soon.
3. Eagle Scout project – received a proposal from an Eagle Scout for replacing 5 planter boxes for the Community Garden for his project.
4. Koshland – met with fellows to discuss our role in the community; they toured the Teen Center and the Academy and were very impressed with what Rande and Mabel have done with their programs; we received a \$10,000 grant from them last year and they have encouraged the District to apply for a \$60,000 grant this year; they have been a good friend to our community.
5. First 5 park group – reviewed our parks and identified Ambrose Park for improvements; met with 5 of the group and explained the budget and our approximately \$325,000 unassigned reserve that staff recommends should not be used for one project; we have three current capital problems that we have to fix now; some funds from the sale of Clearland may be available; shared Engineer's Report with them with the list of priorities; playgrounds not to be replaced until 2025.
6. Historical Society – they want us to give them our records, minutes, etc; explained to them that a previous Board approved a policy that the General Manager will make the decisions of what to turn over to them; we don't have a problem with giving them copies, but don't have the bandwidth to dedicate to that task.

7. Legal Counsel Report:

None

8. Public Communications:

1. Eduardo Torres stated he was working with First 5 as a community member and they were asking residents to start dreaming and make known what they would like to see done. He also said that he has been working with Public Works on another issue but maybe we could work with them on putting a bilingual sign up on Bailey Road to guide the public to Ambrose Park. 2. Jasmine Tin said she rides her bicycle to get around the community and had some issues with the bike lanes being too small and a lot of garbage in the bike lanes that doesn't get picked up. She also stated that there are no garbage cans along Willow Pass Road and maybe one at least at the bus stops would help. Director Hudson said that we don't have jurisdiction over any of those requests but suggested that she attend a MAC meeting where there are a lot of County staff in attendance and said it was held every first Tuesday of every month.

9. Board Matters:

a. Consider approving the Mid-Year Revised Budget for 2017-2018 as presented. Mr. Long stated that this is something we do annually because by half year we have a better idea of where we should be. Mrs. Rodrigues stated that we had revised the budget in October and so there were not a lot of significant changes. She reviewed and explained the key changes.

Motion: Move to approve the Mid-Year Revised Budget for 2017-2018 as presented.

Motion: Hoagland **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson; Torlakson **Noes:** none

Absent: Garcia **Abstentions:** none

b. Consider adopting a policy to allow Memorials in District parks. Mr. Long stated that this was a continuation of last month's discussion. He stated that the biggest question was the cost and said a new tree w/plaque would be \$450; a bench w/plaque would be \$1,500; a plaque on an existing tree would be \$200 and a paver would be \$100. He said that we had only had one request since he's been here. Director Hoagland thanked the General Manager for the work he put into the policy which is well done and well thought out. Director Torlakson asked where he had gotten the pricing and Mr. Long said he contacted other Districts; cities, etc. for their policies. She also asked what we would do in case of vandalism and Mr. Long said there is a disclaimer in the application but we would certainly do as much as we can to deter any vandalism.

Motion: Move to adopt the policy to allow Memorials in District parks as presented.

Motion: Hoagland **Second:** Torlakson

Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson **Noes:** none

Absent: Garcia **Abstentions:** none

10. Public Hearing:

None

11. Closed Session

None

12. **Committee Reports and Board Comments and Items for Next Agenda:** Director Hoagland said he would like to invite the Manager of Golden State Water to speak to the Board on our water rates at our next meeting. The Board agreed. Director Lopez-Garcia said she had attended Supervisor Glover's crab feed and made sure he knew the District was represented there. Director Torlakson thanked the Board for voting her Vice Chair last month. She said she was happy that the Henkel workers who were striking finally worked out their problems. She said they had thanked Ambrose for their support. Director Hudson asked if we need to have the Ambrose Park sign on the agenda. Director Hoagland stated that the General Manager should be able to handle it. Director Hoagland also said he was at Anuta Park which is his neighborhood park and talked to one of our maintenance workers who was picking up trash and thanked him for the good job they do. He said Board members should thank staff whenever they can because our current staff is outstanding. Director Hudson agreed and said it is so nice to live in a small town where she can see our guys working in her neighborhood park and be able to wave to them. Mr. Long said that staff really appreciates that the Board members recognizes the work they do.

14. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Hoagland

Action: **Roll Call Vote:** **Ayes:** Lopez-Garcia; Hoagland; Hudson; Torlakson **Noes:** none

Absent: Garcia **Abstentions:** none

Approved by the Board of Directors on _____

Signature of Board Member