

Ambrose Recreation & Park District
EXPENSES
2019-2020
Approved Operating Budget

2019-2020
Budget

GENERAL FUND

Wages & Benefits

General Manager	\$90,000.00
Senior Accountant	\$68,724.00
Senior Acct Retirement	\$10,000.00
Receptionist	\$41,580.00
Recreation Coordinator	\$20,000.00
Part-Time Office Assistant	\$4,000.00
Part-Time Custodians	\$30,000.00
Board of Directors	\$6,500.00
Weekend Custodian	\$7,000.00
Sick Leave Buy Back	\$0.00
Overtime Wages	\$400.00
Medical Insurance	\$32,000.00
G.M.'s Medical Reimb.	\$9,785.00
Workers' Comp	\$32,500.00
Retirement	\$3,550.00
G.M.'s Vehicle Allowance	\$2,400.00
Phone Allowance	\$600.00
FICA/SUI/Payroll taxes	<u>\$25,000.00</u>
	\$384,039.00

Administrative Expenses

Liability Insurance	\$36,500.00
Payroll Fees	\$10,000.00
Professional Services	\$10,000.00
Attorney Fees	\$14,000.00
Phones	\$7,000.00
Office Supplies	\$5,500.00
Debt Service (copier leases)	\$4,900.00
Subscriptions/Dues	\$7,000.00
Conferences (Board & GM)	\$5,000.00
Vehicle fuel	\$500.00
Publicity	\$2,000.00
Alarms/Repairs	\$600.00
Fingerprinting	\$300.00
Government fees/charges	\$4,500.00

Election	\$0.00
Uniforms	\$2,500.00
Credit/Debit Card Fees	\$5,000.00
Security Guards/Rentals	\$10,000.00
Website Fees	\$5,000.00
Miscellaneous Expenses	<u>\$500.00</u>
	\$130,800.00

Recreation Expenses

Supplies	\$250.00
Community Garden	\$2,000.00
Class Instructors	\$18,000.00
First 5 Classes	\$0.00
Special Events	<u>\$0.00</u>
	\$20,250.00

TOTAL GENERAL FUND **\$535,089.00**

MAINTENANCE

Assessment Wages & Benefits

Maintenance Workers	\$75,000.00
Part-Time Maintenance Worker	\$15,000.00
Overtime Wages	\$3,000.00
Assessment Payroll Taxes	<u>\$9,000.00</u>
	\$102,000.00

Ambrose Park Expenses - Assess.

Tools	\$200.00
Equipment Repairs/Maint.	\$2,000.00
PG&E	\$4,000.00
Irrigation Supplies	\$2,500.00
Turf Contract	\$17,844.00
Building Repairs	\$500.00
Alarms/Security Patrols	\$8,500.00
Water	\$5,000.00
Maintenance	\$7,000.00
Supplies	\$1,500.00
Equipment Rentals	\$700.00
Janitorial Supplies	\$4,000.00
Phones	\$1,800.00
Miscellaneous Expenses	<u>\$50.00</u>
	\$55,594.00

TOTAL MAINTENANCE **\$459,078.00**

GRANTS/REIMB. PROGRAMS

Teen Center Contract (PSSF)

Wages & Benefits

Teen Center Supervisor	\$0.00
Teen Center Payroll Taxes	\$0.00
Medical Benefits	\$0.00
Retirement	\$0.00
Workers' Comp	<u>\$0.00</u>
	\$0.00

Teen Center Expenses

Program Supplies	\$0.00
Special Events/Field Trips	\$0.00
Classes	\$0.00
YDLC Supplies	\$0.00
Mileage	\$0.00
Cable	\$0.00
Phone	\$0.00
PG&E	\$0.00
Youth Employment Stipends	<u>\$0.00</u>
	\$0.00

Total Teen Center Grant **\$0.00**

Teen Center General Funds (from Reserve)

Wages & Benefits

Teen Center Supervisor	\$28,325.00
Teen Center Payroll Taxes	\$2,070.00
Medical Benefits	<u>\$5,800.00</u>
	\$36,195.00

Operating Expenses

Classes	\$2,200.00
Special Events/Field Trips	\$1,200.00
Mileage	\$379.00
Program Supplies	\$3,200.00
YDLC Supplies	<u>\$2,200.00</u>
	\$9,179.00

Total Teen Center General Funds Exp. **\$45,374.00**

Youth Services (Koshland Grant)**Stipends**

Program Supervisor	\$6,000.00
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Expenses

Leadership Mentoring/Tutoring	\$1,750.00
Community Service Program	\$500.00
Transportation/Excursions	\$7,000.00
Healthy Snacks Program	\$1,250.00
Recreation Activities	\$2,500.00
Multimedia Workshops	\$1,000.00
Cooking Program	\$2,500.00
Photography Workshops	\$1,000.00
Program Supplies	\$5,000.00
Special Events	<u>\$1,500.00</u>

Total Youth Services Grant Expenses	\$30,000.00
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Bay Point Youth Academy (Koshland Grant)**Wages & Benefits**

Project Coordinator	\$38,000.00
Program Supervisor Stipend	\$20,000.00
Payroll Taxes	\$2,700.00
Medical Benefits	\$6,930.00
Workers' Comp	<u>\$1,118.00</u>
	\$68,748.00

Program Expenses

Transportation	\$5,000.00
Exposure/CommService	\$4,000.00
Mileage	\$700.00
Computer Supplies	\$1,500.00
Classes	\$1,000.00
Youth Employment Stipends	\$600.00
Program Supplies	\$6,452.00
Food/Snack	<u>\$7,000.00</u>
	\$26,252.00

Total Koshland Program Expenses	\$95,000.00
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Koshland Fellows Discretionary Funds	<u>\$0.00</u>
	\$0.00

Recreation Grants

Kaiser Grant	\$0.00
Keller-Holiday Celebrations	\$0.00
Keller-Senior Activities	\$0.00
Keller-Comm. Garden Pre-School Progar	<u>\$0.00</u>
	\$0.00

TOTAL GRANTS, ETC. \$170,374.00

CAPITAL PROJECTS/EXPENSES

General Fund Capital	\$183,511.00
Assessment Fund Capital Projects	<u>\$0.00</u>
	\$183,511.00

Capital Unassigned Funds (from Reserve)

Grounds/Trees Maint.	\$22,000.00
Proposition 68 Consultants	\$0.00
Bobcat Tractor Trailer	<u>\$0.00</u>
	\$22,000.00

TOTAL CAPITAL OUTLAY \$205,511.00

TOTAL EXPENDITURES \$1,370,052.00