



Regular Board Meeting

Minutes

April 13, 2017

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Dawson, Torlakson, Hoagland, Hudson
Staff Present: Long, Rodrigues
Audience Present: 2

2. **Pledge of Allegiance:** 

The Pledge of Allegiance was led by Paul Bugarino of the Contra Costa County Elections Dept.

3. **Approval of Agenda:**

Chair Dawson that because of time restraints for our attorney, the Closed Session needs to be moved to directly after the Consent Calendar.

Motion: Approve the Agenda moving the Closed Session to after the Consent Calendar.

Motion: Hudson **Second:** Garcia

Action: **Roll Call Vote:** 5 ayes/Motion Passed

4. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.

Motion: Garcia **Second:** Torlakson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

At this point Chair Dawson adjourned the meeting to a Closed Session, Item 11.

11. **Closed Session:**

a. Real Property negotiations pursuant to Government Code Section 54956.8 regarding the sale of approximately 1.99 acres of land located at the southeast corner of Willow Pass Road and Clearland Drive, Bay Point (APN 097-081-027).

District Negotiators: Curtis Kidder, Sandra Weck

Potential Buyers: Market Street Development, LLC; Pacific West Communities, Inc.

Chair Dawson reconvened the meeting and stated there was nothing to report.

5. **Presentations/Introductions:**

a. Presentation by Paul Bugarino of the Contra Costa County Elections Department. Mr. Bugarino said that the Elections Dept. is using Bay Point as a pilot city to promote involvement in civic life with new, easier and more accessible voting. He stated that he will try to be in the Center once a week with information for the public. Mr. Bugarino said they are working with local businesses, schools and community groups to bring to bring information. He said they will hold town hall meetings and do a community survey.

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. New phone system – better system, more user friendly for public and staff.
2. Easter Event – April 15th, 11:00 am to 1 pm, lots of activities, food and co-sponsors.
3. Audit –RFPs going out on Monday for auditors for our annual audit, should be able to bring to May meeting.
4. Spring Derby– on schedule to be held Memorial Day.
5. Swimming pool – Already have more than 20 signups for lessons.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

None

9. **Board Matters:**

- a. **Consider authorizing the General Manager to execute a contract with Athena Painting & Commercial Coatings, Inc. in the amount of \$19,000 to paint the Ambrose Community Center auditorium.** Mr. Long stated that we received a CDBG grant to re-tile the ceiling and paint the auditorium. He said we found it would be less expensive to do replace the ceiling tiles and paint the existing grid using in-house staff. He said the RFP for the painting had gone out and we received one bid and they had good recommendations. Mr. Long stated that the walk through with the contractor will be on April 20th and the work will be done the first week of May.

Motion: Move to authorize the General Manager to execute a contract with Athena Painting & Commercial Coatings, Inc. in the amount of \$19,000 to paint the Ambrose Community Center auditorium.

Motion: Torlakson **Second:** Hoagland

Action: Roll Call Vote: 5 ayes/Motion Passed

10. **Public Hearing:**

None

11. **Closed Session**

Moved to after Item 4 above.

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Hoagland said that the Boy Scouts will be holding a Mother's Day breakfast this year on May 14th from 8 am to 10 or 11 am and he would have tickets at the next meeting. Director Torlakson mentioned Bay Point has good Neighborhood Watch groups. She also asked if the opening of the pool was on the website and said she had been to the park and it looks good and the park is very clean. There were suggestions for who should be invited to the pool opening, and consider placing a sign for Ambrose Park at the end of Maylard St. Director Dawson said she had stopped by Anuta Park where a baby shower was being held in the gazebo and talked to the people and encouraged the other Board Members to do the same at any of our parks.

14. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member