

AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

AGENDA

Regular Meeting of the Board of Directors

Thursday, February 13, 2014

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia__ Dawson__ Mason__ Hoagland__ Cendaña-Torlakson__
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: _____ Second: _____ Voice Vote: _____

4. **Closed Session**

None

5. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Approval of minutes of the Regular Board Meeting held on January 16, 2014
- b. Approval of warrants #39141 through #39184
- c. Financial Report
- d. Written staff reports

Debra Giles, Receptionist

Mary Jane Rodrigues, Administrative Assistant

Ken Gray, Recreation Coordinator

- e. Authorize staff to transfer \$2,500 to Chase Bank as a prerequisite to establishing a merchant account so the District can accept credit card payments and personal checks.

6. **Presentation/Introductions:**

- a. Yard of the Month Awards
- b. Presentation of proposals by Jones & Madhavan Architecture and Ziegfried Engineering for the Ambrose Aquatics Complex Redesign and Rebuilding Project.

7. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

8. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

9. **Legal Counsel Report:**

None

10. **Public Hearing**

None

11. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Review and consider approval of the Annual Audit for 2012-2013.
- b. Consider authorizing the General Manager to execute a contract with Martell Water Systems, Inc. for an amount not to exceed \$120,410 to install an irrigation well at Lynbrook Park.
- c. Consider selection of a consultant for the Ambrose Aquatics Complex Redesign and Rebuilding Project and authorize the City of Pittsburg, acting on behalf of the District per agreement, to execute a contract, not to exceed \$160,000, with the selected firm for consulting services.
- d. Report to Board: Discussion on renaming an existing facility in honor of Gloria Magleby.

12. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

13. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn the meeting.

Action: Motion: _____ Second: _____ Voice Vote: _____

Declaration of Posting: I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on February 6, 2014.

By: _____
Mary Jane Rodrigues, Administrative Assistant

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

PLEASE NOTE: *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*