



Regular Board Meeting

Minutes

February 13, 2020

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Torlakson, Hoagland, Lopez-Garcia, Hudson
Board Member Absent: 0
Staff Present: Long, Hernandez
Audience Present: 4

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

Motion: Approve the Agenda.

Motion: Torlakson **Second:** Lopez-Garcia

Action: **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

4. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.

Motion: Hoagland **Second:** Garcia

Action: **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager gave brief reports on the following topics:

1. Clearland Property – buyer has backed out of purchase; will be getting more details soon
2. SparkPoint Lease – County is working on a proposal for new lease agreement; should hear from them next month
3. Community Center – community center has been doing great; we have 15 rentals for the year so far
4. Storefront Doors – project will begin at the end of the month
5. Youth Grant – applied for an equity grant, which would provide funds for the Bay Point Youth Academy for another two years; they will announce recipients in May
6. Stove – stove arrived, installation will begin next week

At this point, Director Hoagland asked Mr. Long if he had a chance to speak to the County regarding the PSSF Grant. The Teen Center Supervisor will be getting more information.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

None

9. Board Matters:

a. Consider Approving the Proposed FY 2019-2020 Budget Adjustments. Mr. Long stated that this is something we do annually because by mid-year we have a better idea of where we should be. The Senior Accountant went through and explained any accounts with significant changes. There were no questions from the Board.

Motion: Move to approve the proposed FY 2019-2020 budget adjustments.

Motion: Hoagland **Second:** Torlakson

Action: Roll Call Vote: Ayes: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

b. Consider Accepting a Proposal from Grace Construction to Replace the Community Center Auditorium Doors and Authorize the General Manager to Execute a Contract in the Amount of \$47,200. Mr. Long explained that we have had issues receiving bids on this project in the past. He sent out another RFP and received a response from Grace Construction. He mentioned that the District does have allocated funds for the project, which a portion coming from a CDBG grant. He also pointed out that the auditorium is our most popular facility and this would give the District a chance to upgrade to ADA compliant and operable doors, making this a very worthy project. Director Garcia was happy to hear that the project would finally be moving forward.

Motion: Move to accept a proposal from Grace Construction to replace the community center auditorium doors and authorize the General Manager to execute a contract in the amount of \$47,200.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

c. Consider Selecting Dates for Two Special Meetings:

i. March Board Meeting – As long as the other three directors are available, Director Hudson would like to keep the March meeting as is to give the community a chance to attend. The Board decided to keep the March meeting as scheduled.

ii. Visioning Workshop – Mr. Long explained that a Visioning Workshop is an analysis of where the District is and where we hope to go. The workshop focuses on strengths, weaknesses, and opportunities. He wants to include the Recreation Coordinator and the Teen Center Supervisor this time around, as they are the ones that offer various activities for the public. The Board decided on April 23rd.

10. Public Hearing:

None

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

The Board acknowledged Jessica for doing a great job taking over the Senior Accountant position.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Hoagland

Action: Roll Call Vote: Ayes: Garcia, Hoagland, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member