



Regular Meeting

Minutes

October 13, 2022

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Torlakson, Torres, Lopez-Garcia, Hudson
Board Member Absent: Garcia
Staff Present: Long, Villa
Audience Present: 2

2. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented.

Motion: Torlakson **Second:** Lopez-Garcia

At this moment, Director Garcia joined the meeting.

Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

3. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Torres, Garcia, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Ambrose Park Irrigation – Pacific Site Management recommended grading the area which ensures proper flow to drainage area; will be requesting proposals prior to installing irrigation; will hydroseed area after project is complete
2. Community Center – another HVAC system no longer functional; will replace next month; severe water damage in the Career Center after rainstorm; insurance will cover most of repair; will be about \$30,000 for total repair
3. Lynbrook Playground Project – hoping to get equipment by November & complete project in December
4. Bay Point Youth Academy – started October 11th with 25 academy members; academy will be doing a haunted hallway event for Halloween sponsored by the Keller Mitigation Fund
5. Upcoming Events –
 - Oct. 15** Succulent Workshop at the Community Garden
 - Oct. 20-23** Carnival at Clearland
 - Nov. 1-17** Basketball Camp (Tues & Thurs)
 - Nov. 3** Bay Point Clean-Up
 - Nov. 8** Voting available at the Community Center

6. **Legal Counsel Report:**

None

7. **Public Communications:**

Jasmine Cisneros gave an update on the community garden. She shared that a lot of families have been enjoying the garden and feel much safer now that the fence has been installed. She is advocating for a paid position to handle future projects, schedule more events, and to help with any concerns. Jasmine would also like the District to explore installing an irrigation system in the garden.

8. **Board Matters:**

- a. **Consider Authorizing the General Manager to Execute a Landowner Agreement with Contra Costa Resource Conservation District and the U.S. Fish and Wildlife Service to Install and Maintain Pollinator Habitat at the Community Garden through the Installation of Xerces Society Monarch Hedgerow Kits.** Jasmine Cisneros gave a background on the partnership opportunity. She explained that the installation of the pollinator plants is funded by a grant. She believes it would be a great partnership and great for the community garden. District would only need to maintain plants once installed. Mr. Long added that the agreement is through 2033. He also noted that in the agreement it states that if plants are not maintained, the District would then owe a portion of the costs of the installation the plants, which is most likely low-risk. There were a few comments from the Board.

Motion: Move to table item 8a until the General Manager can find out the cost of the plants.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

- b. **Consider Approving the New Hourly Rate for Legal Services.** The District's legal counsel is requesting a moderate increase of 5.25%. He has not had an increase since 2016.

Motion: Move to approve the new hourly rate for legal services.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

- c. **Select Playground Structures for 2-5 years old and 5-12 years old to be Installed at Anuta Park.** Director Torres said it was great to see the community attend the Community Input meeting. The Board requested the General Manager get information on the cost of replacing the fabric shade structure when replacement is needed. They also want a price comparison between a fabric shade structure and a metal shade structure.

Motion: Move to select playground structure #3 for the 2-5 year old's and playground structure #1 for the 5-12 year old's to be installed at Anuta Park.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

9. **Public Hearing:**

None

10. **Closed Session**

None

11. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Lopez-Garcia apologized for having missed meetings. Director Torlakson is excited about all the upcoming events. She will be helping prepare for the workshop. Director Hudson thanked Mrs. Villa for emailing the flyers for all upcoming events.

12. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Lopez-Garcia, Torres, Hudson **Noes:** None

Absent: None **Abstentions:** None

Approved by the Board of Directors on _____

_____ Signature of Board Member