

**Ambrose Recreation & Park District  
EXPENSES  
2020-2021  
Preliminary Budget**

	<b>2019-2020 <u>Budget</u></b>	<b>2020-2021 <u>Budget</u></b>	
<b><u>GENERAL FUND</u></b>			
<b>Wages &amp; Benefits</b>			
General Manager	\$90,000.00	\$90,000.00	
Senior Accountant	\$84,000.00	\$69,000.00	*last yr included
Receptionist	\$41,580.00	\$41,580.00	previous S.A. payout
Recreation Coordinator	\$20,000.00	\$20,000.00	
Part-Time Senior Accountant	\$1,000.00	\$500.00	
Part-Time Custodians	\$35,000.00	\$35,000.00	
Board of Directors	\$6,500.00	\$6,500.00	
Weekend Custodians	\$7,000.00	\$7,000.00	
Overtime Wages	\$400.00	\$300.00	
Medical Insurance	\$32,000.00	\$32,000.00	
G.M.'s Medical	\$10,000.00	\$10,000.00	
Workers' Comp	\$21,300.00	\$21,300.00	
Retirement	\$3,950.00	\$3,950.00	
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00	
Phone Allowance	\$600.00	\$600.00	
FICA/SUI/Payroll taxes	<u>\$30,000.00</u>	<u>\$30,000.00</u>	
	\$385,730.00	\$370,130.00	
<b>Administrative Expenses</b>			
Liability Insurance	\$48,450.00	\$48,450.00	
Payroll Fees	\$4,600.00	\$4,600.00	
Professional Services	\$12,000.00	\$13,000.00	
Attorney Fees	\$20,000.00	\$20,000.00	
Phones/Internet	\$8,000.00	\$8,000.00	
Office Supplies	\$5,500.00	\$5,000.00	
Debt Service (copier leases)	\$5,050.00	\$3,000.00	*new copier lease agreement
Subscriptions/Dues	\$7,000.00	\$7,500.00	
Conferences (Board & GM)	\$5,000.00	\$5,000.00	
Vehicle fuel	\$500.00	\$500.00	
Publicity	\$2,000.00	\$2,000.00	
Alarms/Repairs	\$600.00	\$850.00	*new alarm system
Fingerprinting	\$300.00	\$300.00	
Government fees/charges	\$4,500.00	\$4,500.00	
Election	\$0.00	\$9,000.00	*election yr
Uniforms	\$500.00	\$500.00	
Credit/Debit Card Fees	\$5,000.00	\$4,500.00	
Security Guards/Rentals	\$7,000.00	\$7,000.00	
Website Fees	\$2,500.00	\$2,500.00	
Miscellaneous Expenses	<u>\$500.00</u>	<u>\$500.00</u>	

	\$139,000.00	\$146,700.00
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**Recreation Expenses**

Supplies	\$250.00	\$250.00
Community Garden	\$1,000.00	\$2,000.00
Class Instructors	\$24,000.00	\$24,000.00
Special Events	<u>\$0.00</u>	<u>\$0.00</u>
	\$25,250.00	\$26,250.00

**TOTAL GENERAL FUND**

	<b>\$549,980.00</b>	<b>\$543,080.00</b>
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**MAINTENANCE**

**Assessment Wages & Benefits**

Maintenance Workers	\$80,000.00	\$80,000.00
Part-Time Maintenance Worker	\$25,000.00	\$25,000.00
Overtime Wages	\$2,000.00	\$2,000.00
Assessment Payroll Taxes	<u>\$9,000.00</u>	<u>\$9,000.00</u>
	\$116,000.00	\$116,000.00

**Ambrose Park Expenses - Assess.**

Tools	\$200.00	\$200.00
Equipment Repairs/Maint.	\$1,000.00	\$1,000.00
PG&E	\$3,000.00	\$2,500.00
Irrigation Supplies	\$3,000.00	\$3,000.00
Turf Contract	\$17,844.00	\$17,844.00
Building Repairs	\$500.00	\$500.00
Alarms/Security Patrols	\$8,500.00	\$7,500.00
Water	\$5,000.00	\$4,500.00
Maintenance	\$7,000.00	\$7,000.00
Supplies	\$1,500.00	\$1,500.00
Equipment Rentals	\$700.00	\$700.00
Janitorial Supplies	\$5,500.00	\$5,500.00
Phones	\$2,500.00	\$2,500.00
Miscellaneous Expenses	<u>\$50.00</u>	<u>\$50.00</u>
	\$56,294.00	\$54,294.00

**Community Center - Assess.**

Center Grounds

Irrigation Supplies	\$1,000.00	\$1,000.00
Maintenance	\$1,500.00	\$1,500.00
PG&E	\$1,500.00	\$1,200.00
Turf Contract	<u>\$12,504.00</u>	<u>\$12,504.00</u>
	\$16,504.00	\$16,204.00

Center Building

Tools	\$250.00	\$250.00
Equipment Repairs	\$250.00	\$250.00
PG&E	\$30,000.00	\$30,000.00
Building Repairs	\$500.00	\$600.00
Janitorial Supplies	\$7,500.00	\$7,500.00

Supplies	\$200.00	\$200.00
Maintenance	\$6,500.00	\$6,500.00
Equipment Rentals	\$1,500.00	\$1,500.00
Water	\$5,500.00	\$5,500.00
Pest Control	\$1,350.00	\$1,350.00
Weight Room Equipment	\$250.00	\$2,000.00 *needs new equip.
Dumpsters	\$7,950.00	\$7,950.00
Equipment/Furnishings	\$0.00	\$5,000.00 *auditorium tables/chairs
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$100.00</u>
	\$61,850.00	\$68,700.00

**Shared Park Expenses - Assess.**

Tools	\$2,500.00	\$2,500.00
Equipment Repairs/Maint.	\$3,000.00	\$3,000.00
Dumpsters	\$25,000.00	\$25,000.00
Irrigation Supplies	\$0.00	\$0.00
Supplies	\$4,000.00	\$4,000.00
Vehicle Repairs	\$2,500.00	\$2,500.00
Vehicles (fuel)	\$5,000.00	\$5,000.00
Equipment Rentals	\$200.00	\$200.00
Consultant Fees	\$6,000.00	\$6,000.00
Equipment	\$2,000.00	\$2,000.00
Miscellaneous Exp.	<u>\$50.00</u>	<u>\$50.00</u>
	\$50,250.00	\$50,250.00

**TOTAL ASSESS. EXP.**

**\$300,898.00**

**\$305,448.00**

**Neighborhood Park Expenses - Cty Assess.**

Lynbrook Park	\$37,583.00	\$37,583.00
Hickory Meadows Park	\$4,143.00	\$4,143.00
Viewpoint Park	\$2,240.00	\$2,240.00
Boeger Park	\$4,550.00	\$4,550.00
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>
	\$51,428.00	\$51,428.00

**Neighborhood Park Expenses - Gen Fund**

County Parks Wages/Taxes	\$6,300.00	\$6,300.00
Lynbrook Park	\$0.00	\$0.00
Hickory Meadows Park	\$3,000.00	\$4,000.00
Viewpoint Park	\$2,500.00	\$2,500.00
Boeger Park	\$3,500.00	\$4,000.00
Tradewinds Park	\$4,500.00	\$4,500.00
Maint. Expenses	<u>\$2,500.00</u>	<u>\$1,000.00</u>
	\$22,300.00	\$22,300.00

**TOTAL COUNTY PARKS EXP.**

**\$73,728.00**

**\$73,728.00**

**Anuta Park - General Fund**

Anuta Wages/Taxes	\$2,600.00	\$2,600.00
Equipment Repairs	\$50.00	\$50.00

P. G. & E.	\$3,000.00	\$2,000.00
Irrigation Supplies	\$100.00	\$100.00
Turf Contract	\$5,352.00	\$5,352.00
Supplies	\$50.00	\$50.00
Maintenance	\$100.00	\$100.00
Equipment Rentals	\$0.00	\$0.00
Miscellaneous Expenses	<u>\$25.00</u>	<u>\$25.00</u>
	<b>\$11,277.00</b>	<b>\$10,277.00</b>

**Ambrose Pool Expenses - Gen. Fund**

Staff	\$55,000.00	\$55,000.00
Chemicals	\$11,000.00	\$11,000.00
Supplies	\$1,500.00	\$1,500.00
Uniforms	\$0.00	\$0.00
Water	\$10,000.00	\$10,000.00
PG&E	\$20,000.00	\$20,000.00
Snack Bar	\$2,500.00	\$2,500.00
Publicity	\$2,000.00	\$2,000.00
Phones/Internet	\$2,000.00	\$2,000.00
Maintenance/Repairs	\$0.00	\$2,000.00
Misc. Expenses	<u>\$2,000.00</u>	<u>\$500.00</u>
	<b>\$106,000.00</b>	<b>\$106,500.00</b>

\*created acct for pool maint./repairs

**TOTAL MAINTENANCE** **\$491,903.00** **\$495,953.00**

**GRANTS/REIMB. PROGRAMS**

**Teen Center General Funds**

**Wages & Benefits**

Teen Center Supervisor	\$52,500.00	\$26,500.00
Teen Center Payroll Taxes	\$4,200.00	\$2,500.00
Medical Benefits	<u>\$6,000.00</u>	<u>\$3,000.00</u>
	<b>\$62,700.00</b>	<b>\$32,000.00</b>

**Operating Expenses**

Classes	\$400.00	\$3,000.00
Special Events/Field Trips	\$500.00	\$3,500.00
Mileage	\$500.00	\$1,000.00
Program Supplies	\$500.00	\$4,000.00
Transportation/Excursions	\$0.00	\$4,000.00
YDLC Supplies	<u>\$1,000.00</u>	<u>\$1,000.00</u>
	<b>\$2,900.00</b>	<b>\$16,500.00</b>

**Total Teen Center General Funds Exp.** **\$65,600.00** **\$48,500.00** \*to cover 1st half of Teen Center expenses

**San Francisco Foundation Grant - Teen Center**

**Expenses**

Program Supplies	\$5,000.00	\$0.00
Cooking Program	\$5,000.00	\$0.00
Classes	\$2,900.00	\$0.00

Mileage	\$600.00	\$0.00
Food/Snacks	\$3,000.00	\$0.00
Special Events	\$2,500.00	\$0.00
Transportation/Excursions	<u>\$6,000.00</u>	<u>\$0.00</u>
<b>Total SFF Grant Expenses</b>	<b>\$25,000.00</b>	<b>\$0.00</b>

### Koshland Grant - Youth Services

#### Stipends

Program Supervisor	\$6,000.00	\$0.00
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#### Expenses

Leadership Mentoring/Tutoring	\$1,750.00	\$0.00
Community Service Program	\$500.00	\$0.00
Transportation/Excursions	\$7,000.00	\$0.00
Healthy Snacks Program	\$1,250.00	\$0.00
Recreation Activities	\$2,500.00	\$0.00
Multimedia Workshops	\$1,000.00	\$0.00
Cooking Program	\$2,500.00	\$0.00
Photography Workshops	\$1,000.00	\$0.00
Program Supplies	\$5,000.00	\$0.00
Special Events	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>Total Youth Services Grant Expenses</b>	<b>\$30,000.00</b>	<b>\$0.00</b>

### San Francisco Foundation Grant- Bay Point Youth Academy

#### Wages & Benefits

Project Coordinator	\$42,830.00	\$21,100.00
Program Supervisor Stipend	\$0.00	\$0.00
Payroll Taxes	\$2,800.00	\$1,600.00
Medical Benefits	\$7,200.00	\$0.00
Workers' Comp	<u>\$1,118.00</u>	<u>\$1,000.00</u>
	\$53,948.00	\$23,700.00

#### Program Expenses

Transportation	\$5,500.00	\$4,000.00
Exposure/CommService	\$4,000.00	\$3,000.00
Mileage	\$500.00	\$500.00
Computer Supplies	\$700.00	\$500.00
Classes	\$300.00	\$300.00
Youth Employment Stipends	\$600.00	\$0.00
Program Supplies	\$5,452.00	\$5,000.00
Food/Snack	<u>\$4,000.00</u>	<u>\$3,000.00</u>
	\$21,052.00	\$16,300.00

<b>Total SF Foundation Grant Expenses</b>	<b>\$75,000.00</b>	<b>\$40,000.00</b>
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<b>Koshland Fellows Discretionary Funds</b>	<u>\$850.00</u>	<u>\$0.00</u>
	<b>\$850.00</b>	<b>\$0.00</b>

#### Recreation Grants

LMCHD Grant	\$10,000.00	\$0.00
Kaiser Grant	\$10,000.00	\$0.00
Keller-Teens	\$4,999.00	\$0.00
Keller-Senior Activities	<u>\$4,999.00</u>	<u>\$0.00</u>
	<b>\$29,998.00</b>	<b>\$0.00</b>

<b>TOTAL GRANTS, ETC.</b>	<b>\$226,448.00</b>	<b>\$88,500.00</b>
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**CAPITAL PROJECTS/EXPENSES**

General Fund Capital	\$107,400.00	\$156,995.00
Tree Removals/Maintenance	\$36,333.00	\$0.00
Storefront Doors	\$20,000.00	\$0.00
Auditorium Doors	\$30,000.00	\$0.00
Auditorium Curtains/Window Covering	\$0.00	\$8,000.00
Assessment Fund Capital Projects	<u>\$0.00</u>	<u>\$0.00</u>
	<b>\$193,733.00</b>	<b>\$164,995.00</b>

Capital Unassigned Funds (from Reserve)		
Ambrose Park Restroom Project	<u>\$510,000.00</u>	<u>\$0.00</u>
	<b>\$510,000.00</b>	<b>\$0.00</b>

<b>TOTAL CAPITAL OUTLAY</b>	<b>\$703,733.00</b>	<b>\$164,995.00</b>
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<b>TOTAL EXPENDITURES</b>	<b>\$1,972,064.00</b>	<b>\$1,292,528.00</b>
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