



## Regular Board Meeting

### Minutes

January 12, 2017

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Garcia, Dawson, Torlakson, Hoagland, Hudson  
Staff Present: Long, Rodrigues  
Audience Present: 1

2. **Pledge of Allegiance:** 

The Pledge of Allegiance was led by Paul Bugarino of the Contra Costa County Elections Department.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda as presented.  
**Motion:** Torlakson **Second:** Garcia  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

4. **Consent Calendar:**

**Motion:** Move to approve the consent calendar as presented.  
**Motion:** Hudson **Second:** Torlakson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. Rain – have a few leaking problems even though maintenance is keeping the drains clear. Will have some issues to address after the season.
2. 70<sup>th</sup> Anniversary Dinner – thanked the Board for attending; well done and well received by attendees
3. Directors Mtgs. – Directors and General Managers from surrounding areas have started meetings and looks to be a good idea.
4. Pool Project – waiting for the rain to end, if need be the end date will be extended.
5. CDBG Grant – set aside rental time to get the paint and ceiling tile project done in the auditorium but are still waiting for closing on the restroom renovation project before starting the new project.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Paul Bugarino of the Contra Costa County Elections Department gave information on a new program the election department has started hoping to engage neighborhoods in the community with the elections, election department and voting. He stated that they hope to reach out to local schools, groups and businesses for help voting and getting out other election information. Mr. Bugarino said that most people don't realize that their department also handles birth certificates and marriage licenses. Chair Dawson stated there were written comments by Marcia Lessley that would be filed.

**9. Board Matters:**

**a. Consider selecting two Board Members to serve on the Budget Committee.** Director Hudson stated that she and Director Garcia had served last year and suggested changing committee members. Director Hoagland said it would help with continuity if at least one of the current members stayed. Director Torlakson nominated Directors Hudson and Garcia and Director Hoagland seconded the nomination. Director Hudson declined the nomination. Director Torlakson nominated Directors Garcia and Hoagland and Director Hudson seconded the nomination.

**Motion:** Move to select Director Garcia and Director Hoagland to serve on the Budget Committee.

**Motion:** Torlakson **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**b. Consider appointing two Board Members and authorizing the General Manager to appoint two staff members to serve on the Ambrose Recreation and Park District Foundation (ARPDF) Board of Directors.** Director Hudson asked how long they would serve and Mr. Long stated it would be 1 year. Director Torlakson asked how often they would meet and he said at least quarterly.

**Motion:** Move to appoint Director Torlakson and Chair Dawson to serve on the Ambrose Recreation and Park District Foundation Board of Directors and authorize the General Manager to appoint two staff members to also serve on the ARPDF Board of Directors.

**Motion:** Hoagland **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**c. Consider amending the Board of Directors Policy Manual Part VI “Board Meeting Conduct”, Rule VI – 4 “Willful Disruption”.** Mr. Long explained that on occasion the Chair needs to take action with willful disruption. He stated that in reviewing the current policy in the Policy Manual it only covered action in case of disruption by a group and not an individual and should be changed to cover an individual. He said that the wording was approved by our legal counsel. Director Hudson asked that where it says Contra Costa in the wording of the suggested policy that it be changed to Contra Costa County and Mr. Long said he could do that. Director Torlakson asked where he got the wording of the policy and he said that our legal counsel works with the city of Los Angeles and used wording from their policy.

**Motion:** Move to amend the Board of Directors Policy Manual Part VI “Board Meeting Conduct”, RuleVI – 4 “Willful Disruption” as recommended by staff.

**Motion:** Torlakson **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

**10. Public Hearing:**

None

**11. Closed Session**

None

**12. Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson asked that we start on our strategic goals at the March meeting. Director Hudson stated that the 70<sup>th</sup> Anniversary dinner was very classy and well done. She said the Teen Center kids did great, the video was funny and touching and she commended everyone involved. She also commented on the great job staff was doing on the doggie stations at Lynbrook and keeping them stocked with just a few bags at a time was a good idea. Director Torlakson said that Ambrose Park is very clean and appreciated the staff for all their help. Director Garcia said kudos on the 70<sup>th</sup> Anniversary and we should show the video other places. Director Torlakson said it could be put on Facebook and twitter if it was shorter. Director Hoagland said on the next agenda he would like to consider a Board representative for the California Association of Park and Recreation Commissioners and Board Members. Director Dawson said she enjoyed the 70<sup>th</sup> dinner also and said the Pittsburg Moose had donated the desserts. She said for next month she would like us to choose another representative for the CSDA Quarterly meetings.

**14. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Hudson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member