## Ambrose Recreation & Park District EXPENSES 2023-2024 Preliminary Budget

|                              | 2022-2023<br><u>Budget</u> | 2023-2024<br><u>Budget</u> |
|------------------------------|----------------------------|----------------------------|
| GENERAL FUND                 |                            |                            |
| Wages & Benefits             |                            |                            |
| General Manager              | \$90,000.00                | \$90,000.00                |
| Senior Accountant            | \$85,000.00                | \$85,000.00                |
| Administrative Assistant     | \$53,500.00                | \$53,500.00                |
| Recreation Coordinator       | \$40,000.00                | \$40,000.00                |
| Part-Time Office Assistant   | \$0.00                     | \$0.00                     |
| Part-Time Custodians         | \$55,000.00                | \$50,000.00                |
| Board of Directors           | \$6,500.00                 | \$6,500.00                 |
| Weekend Custodians           | \$5,000.00                 | \$5,000.00                 |
| Overtime Wages               | \$200.00                   | \$200.00                   |
| Medical Insurance            | \$50,000.00                | \$50,000.00                |
| G.M.'s Medical               | \$12,000.00                | \$12,000.00                |
| Workers' Comp                | \$24,000.00                | \$24,000.00                |
| Retirement                   | \$3,000.00                 | \$3,000.00                 |
| G.M.'s Vehicle Allowance     | \$2,400.00                 | \$2,400.00                 |
| Phone Allowance              | \$600.00                   | \$600.00                   |
| FICA/SUI/Payroll taxes       | <u>\$32,000.00</u>         | <u>\$32,000.00</u>         |
|                              | \$459,200.00               | \$454,200.00               |
| Administrative Expenses      |                            |                            |
| Liability Insurance          | \$78,300.00                | \$78,300.00                |
| Payroll Fees                 | \$4,000.00                 | \$3,500.00                 |
| Professional Services        | \$15,000.00                | \$15,000.00                |
| Attorney Fees                | \$10,000.00                | \$10,000.00                |
| Phones/Internet              | \$7,500.00                 | \$7,500.00                 |
| Office Supplies              | \$5,000.00                 | \$5,000.00                 |
| Debt Service (copier leases) | \$3,500.00                 | \$3,500.00                 |
| Subscriptions/Dues           | \$8,600.00                 | \$8,700.00                 |
| Conferences (Board & GM)     | \$0.00                     | \$0.00                     |
| Vehicle fuel                 | \$600.00                   | \$600.00                   |
| Publicity                    | \$800.00                   | \$800.00                   |
| Alarms/Repairs               | \$1,100.00                 | \$1,300.00                 |
| Fingerprinting               | \$200.00                   | \$200.00                   |
| Government fees/charges      | \$3,000.00                 | \$3,500.00                 |
| Election                     | \$0.00                     | \$0.00                     |
| Uniforms                     | \$500.00                   | \$500.00                   |
| Credit/Debit Card Fees       | \$4,000.00                 | \$4,000.00                 |

| Security Guards/Rentals         | \$5,000.00              | \$5,000.00                                |
|---------------------------------|-------------------------|---|
| Website Fees                    | \$2,500.00              | \$2,500.00                                |
| Energy Conservation Loan        | \$36,000.00             | \$36,000.00                               |
| Miscellaneous Expenses          | <u>\$250.00</u>         | <u>\$250.00</u>                           |
|                                 | \$185,850.00            | \$186,150.00                              |
| Recreation Expenses             |                         |   |
| Supplies                        | \$500.00                | \$500.00                                  |
| Community Garden                | \$2,000.00              | \$2,000.00                                |
| Class Instructors               | \$6,000.00              | \$8,000.00 <b>*offering more programs</b> |
| Special Events                  | <u>\$150.00</u>         | <u>\$150.00</u>                           |
|                                 | \$8,650.00              | \$10,650.00                               |
| TOTAL GENERAL FUND              | \$653,700.00            | \$651,000.00                              |
| <b>IAINTENANCE</b>              |                         |   |
| Assessment Wages & Benefits     |                         |   |
| Maintenance Workers             | \$116,000.00            | \$107,000.00                              |
| Part-Time Maintenance Worker    | \$30,000.00             | \$25,000.00                               |
| Overtime Wages                  | \$500.00                | \$500.00                                  |
| Assessment Payroll Taxes        | <u>\$10,000.00</u>      | <u>\$10,000.00</u>                        |
|                                 | \$156,500.00            | \$142,500.00                              |
| Ambrose Park Expenses - Assess. |                         |   |
| Tools                           | \$200.00                | \$200.00                                  |
| Equipment Repairs/Maint.        | \$1,000.00              | \$1,000.00                                |
| PG&E                            | \$2,500.00              | \$2,500.00                                |
| Irrigation Supplies             | \$3,000.00              | \$3,000.00                                |
| Turf Contract                   | \$17,844.00             | \$17,844.00                               |
| Building Repairs                | \$1,000.00              | \$1,000.00                                |
| Alarms/Security Patrols         | \$30,000.00             | \$25,000.00                               |
| Water                           | \$4,500.00              | \$4,500.00                                |
| Maintenance                     | \$11,000.00             | \$11,000.00                               |
| Supplies                        | \$1,000.00              | \$1,000.00                                |
| Equipment Rentals               | \$2,000.00              | \$2,000.00                                |
| Janitorial Supplies             | \$6,000.00              | \$6,000.00                                |
| Phones/Internet                 | \$1,200.00              | \$1,200.00                                |
|                                 | <u>\$50.00</u>          | <u>\$50.00</u>                            |
| Miscellaneous Expenses          | $\overline{\psi 00.00}$ | <u>+</u>                                  |

| Community Center - Assess.<br>Center Grounds |                    |                    |
|--|--------------------|--------------------|
| Irrigation Supplies                          | \$1,000.00         | \$1,000.00         |
| Maintenance                                  | \$3,000.00         | \$3,000.00         |
| PG&E   | \$400.00           | \$400.00           |
| Turf Contract                                | <u>\$12,504.00</u> | <u>\$12,504.00</u> |

\$16,904.00

| Center Building                      |                 |                              |     |
|--------------------------------------|-----------------|------------------------------|-----|
| Tools                                | \$250.00        | \$300.00                     |     |
| Equipment Repairs                    | \$250.00        | \$300.00                     |     |
| PG&E                                 | \$20,000.00     | \$30,000.00 *gas rate increa | ise |
| Building Repairs                     | \$3,500.00      | \$3,500.00                   |     |
| Janitorial Supplies                  | \$6,000.00      | \$6,000.00                   |     |
| Supplies                             | \$600.00        | \$800.00                     |     |
| Maintenance                          | \$6,000.00      | \$7,000.00                   |     |
| Equipment Rentals                    | \$2,000.00      | \$2,000.00                   |     |
| Water                                | \$6,500.00      | \$6,500.00                   |     |
| Pest Control                         | \$2,800.00      | \$2,800.00                   |     |
| Weight Room Equipment                | \$2,000.00      | \$2,000.00                   |     |
| Dumpsters                            | \$10,000.00     | \$10,000.00                  |     |
| Equipment/Furnishings                | \$1,500.00      | \$1,500.00                   |     |
| Miscellaneous Expenses               | <u>\$100.00</u> | <u>\$100.00</u>              |     |
|                                      | \$61,500.00     | \$72,800.00                  |     |
| Shared Park Expenses - Assess.       |                 |                              |     |
| Tools                                | \$2,000.00      | \$2,000.00                   |     |
| Equipment Repairs/Maint.             | \$1,000.00      | \$2,000.00                   |     |
| Dumpsters                            | \$25,000.00     | \$25,000.00                  |     |
| Supplies                             | \$4,000.00      | \$4,500.00                   |     |
| Vehicle Repairs                      | \$6,000.00      | \$6,000.00                   |     |
| Vehicles (fuel)                      | \$8,000.00      | \$9,000.00                   |     |
| Equipment Rentals                    | \$200.00        | \$200.00                     |     |
| Consultant Fees                      | \$6,000.00      | \$6,000.00                   |     |
| Equipment                            | \$3,000.00      | \$3,000.00                   |     |
| Miscellaneous Exp.                   | \$50.00         | \$50.00                      |     |
|                                      | \$55,250.00     | \$57,750.00                  |     |
| TOTAL ASSESS. EXP.                   | \$371,448.00    | \$366,248.00                 |     |
| Neighborhood Park Expenses - Cty Ass | ess.            |                              |     |
| Lynbrook Park                        | \$37,583.00     | \$37,583.00                  |     |
| Hickory Meadows Park                 | \$4,143.00      | \$4,143.00                   |     |
| Viewpoint Park                       | \$2,240.00      | \$2,240.00                   |     |
| Boeger Park                          | \$4,550.00      | \$4,550.00                   |     |
| Tradewinds Park                      | \$2,912.00      | \$2,912.00                   |     |
|                                      | \$51,428.00     | \$51,428.00                  |     |
| Neighborhood Park Expenses - Gen Fur | nd              |                              |     |
| County Parks Wages/Taxes             | \$6,300.00      | \$6,300.00                   |     |
| Lynbrook Park                        | \$0.00          | \$0.00                       |     |
| Hickory Meadows Park                 | \$5,000.00      | \$5,000.00                   |     |
| Viewpoint Park                       | \$2,700.00      | \$2,000.00                   |     |
| Boeger Park                          | \$7,000.00      | \$6,000.00                   |     |
|                                      | ψ1,000.00       | \$0,000.00                   |     |

| Tradición de Diede                | <b>#</b> 0,000,00 | <b>\$</b> 0,000,00 |
|-----------------------------------|-------------------|--------------------|
| Tradewinds Park                   | \$6,000.00        | \$6,000.00         |
| Maint. Expenses                   | <u>\$2,400.00</u> | <u>\$2,400.00</u>  |
|                                   | \$29,400.00       | \$27,700.00        |
| TOTAL COUNTY PARKS EXP.           | \$80,828.00       | \$79,128.00        |
| Anuta Park - General Fund         |                   |                    |
| Anuta Wages/Taxes                 | \$2,600.00        | \$2,600.00         |
| Equipment Repairs                 | \$50.00           | \$50.00            |
| P. G. & E.                        | \$2,700.00        | \$2,700.00         |
| Irrigation Supplies               | \$100.00          | \$100.00           |
| Turf Contract                     | \$5,352.00        | \$5,352.00         |
| Supplies                          | \$50.00           | \$50.00            |
| Maintenance                       | \$1,500.00        | \$1,500.00         |
| Equipment Rentals                 | \$0.00            | \$0.00             |
| Miscellaneous Expenses            | <u>\$25.00</u>    | <u>\$25.00</u>     |
|                                   | \$12,377.00       | \$12,377.00        |
| Ambrose Pool Expenses - Gen. Fund |                   |                    |
| Staff                             | \$50,000.00       | \$50,000.00        |
| Chemicals                         | \$16,000.00       | \$16,000.00        |
| Supplies                          | \$1,500.00        | \$1,500.00         |
| Uniforms                          | \$0.00            | \$0.00             |
| Water                             | \$14,000.00       | \$14,000.00        |
| PG&E                              | \$25,000.00       | \$25,000.00        |
| Snack Bar                         | \$2,500.00        | \$2,500.00         |
| Publicity                         | \$2,000.00        | \$2,000.00         |
| Phones/Internet                   | \$2,300.00        | \$2,300.00         |
| Maintenance/Repairs               | \$7,000.00        | \$7,000.00         |
| Misc. Expenses                    | <u>\$500.00</u>   | <u>\$500.00</u>    |
|                                   | \$120,800.00      | \$120,800.00       |
| TOTAL MAINTENANCE                 | \$585,453.00      | \$578,553.00       |
| GRANTS/REIMB. PROGRAMS            |                   |                    |
| Teen Center General Funds         |                   |                    |
| Wages & Benefits                  |                   |                    |
| Teen Center Supervisor            | \$66,500.00       | \$66,500.00        |
| Teen Center Payroll Taxes         | \$5,200.00        | \$5,200.00         |
| Medical Benefits                  | <u>\$8,200.00</u> | <u>\$8,200.00</u>  |
|                                   | \$79,900.00       | \$79,900.00        |
| Operating Expenses                |                   |                    |
| Classes                           | \$500.00          | \$400.00           |
| Special Events/Field Trips        | \$400.00          | \$500.00           |
| Mileage                           | \$300.00          | \$300.00           |
| Program Supplies                  | \$700.00          | \$700.00           |
| Transportation/Excursions         | \$400.00          | \$400.00           |
|                                   |                   |                    |

| YDLC Supplies  | <u>\$900.00</u><br>\$3,200.00            | <u>\$900.00</u><br>\$3,200.00 |
|--|--|-------------------------------|
| Total Teen Center General Funds Exp.   | \$83,100.00                              | \$83,100.00                   |
| Koshland Grant - Youth Services<br>Expenses  |  |                               |
| Leadership Mentoring/Tutoring  | \$1,000.00                               | \$0.00                        |
| Community Service Program  | \$1,000.00                               | \$0.00                        |
| Transportation/Excursions  | \$1,000.00                               | \$0.00                        |
| Healthy Snacks Program   | \$1,000.00                               | \$0.00                        |
| Recreation Activities  | \$1,000.00                               | \$0.00                        |
| Multimedia Workshops   | \$1,500.00                               | \$0.00                        |
| Cooking Program  | \$1,500.00                               | \$0.00                        |
| Photography Workshops  | \$1,000.00                               | \$0.00                        |
| Program Supplies   | \$1,000.00                               | \$0.00                        |
| Special Events   | \$1,500.00                               | \$0.00                        |
| Total Youth Services Grant Expenses  | \$11,500.00                              | \$0.00                        |
| Wages & Benefits<br>Project Coordinator<br>Program Supervisor Stipend<br>Payroll Taxes | \$30,000.00<br>\$10,000.00<br>\$5,000.00 | \$0.00<br>\$0.00<br>\$0.00    |
| Medical Benefits   | <u>\$0.00</u><br>\$45,000.00             | <u>\$0.00</u><br>\$0.00       |
| Program Expenses   |  |                               |
| Food/Snacks  | \$5,000.00                               | \$0.00                        |
| Classes  | \$2,000.00                               | \$0.00                        |
| Transporation  | \$5,000.00                               | \$0.00                        |
| Exposure/CommService   | \$2,000.00                               | \$0.00                        |
| Mileage  | \$2,000.00                               | \$0.00                        |
| Program Supplies   | \$5,000.00                               | \$0.00                        |
| Computer Supplies  | \$1,000.00                               | \$0.00                        |
| Special Events/Field Trips   | \$6,000.00                               | \$0.00                        |
| Youth Employment Stipends  | <u>\$2,000.00</u>                        | <u>\$0.00</u>                 |
|  | \$30,000.00                              | \$0.00                        |
| Total SF Foundation Grant Expenses   | \$75,000.00                              | \$0.00                        |
| Koshland Fellows Discretionary Funds   | <u>\$0.00</u>                            | <u>\$0.00</u>                 |
| · · · · · · · · · · · · · · · · · · ·  | \$0.00                                   | \$0.00                        |
|  |  |                               |
| Recreation Grants  |  |                               |
| Teen Outdoor Ed Grant  | \$2,000.00                               | \$0.00                        |

| LMCHD Grant                     | \$5,051.00          | \$0.00         |
|---------------------------------|---------------------|----------------|
| Kaiser Grant                    | \$453.00            | \$0.00         |
| Keller-Aquatics                 | \$10,000.00         | \$0.00         |
| Keller-Holiday Celebrations     | \$5,000.00          | \$0.00         |
| Keller-Senior Activities        | <u>\$5,000.00</u>   | <u>\$0.00</u>  |
|                                 | \$27,504.00         | \$0.00         |
| TOTAL GRANTS, ETC.              | \$197,104.00        | \$83,100.00    |
| CAPITAL PROJECTS/EXPENSES       |                     |                |
| General Fund Capital            | \$235,622.00        | \$309,359.00   |
| CDBG Match (Carpet Replacement) | \$0.00              | \$15,660.00    |
| Property Loss/Repair Claims     | \$48,200.00         | \$0.00         |
| Park Dedication Impact Fees     | \$354,700.00        | \$0.00         |
| Ambrose Park Irrigation Project | \$104,750.00        | \$0.00         |
| Lynbrook Project                | \$0.00              | \$0.00         |
| Per Capita Grant                | \$0.00              | \$0.00         |
| General Fund                    | \$0.00              | \$0.00         |
| Anuta Project (Prop 68 Grant)   | <u>\$269,944.00</u> | <u>\$0.00</u>  |
| TOTAL CAPITAL OUTLAY            | \$1,013,216.00      | \$325,019.00   |
| TOTAL EXPENDITURES              | \$2,449,473.00      | \$1,637,672.00 |