

Regular Board Meeting

Minutes

March 14, 2013

The regular meeting of the Board of Directors was convened by Chair Steve Hoagland at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Garcia (6:35), Dawson, Hoagland, Cendaña-Torlakson, Mason
Staff Present: Smith, Rodrigues
Audience Present: Approx. 15

2. Pledge of Allegiance

The Pledge of Allegiance was led by Chair Hoagland.

3. Approval of Agenda

Director Mason reminded the Board that the Policy Manual needs to be amended to reflect the adding of a second Public Comments item.

Motion: Move to approve the agenda as presented.

Motion: Mason **Second:** Cendaña-Torlakson

Action: **Voice Vote:** 5 ayes/Motion Passed

4. Consent Calendar:

Director Mason requested that items A, B & C be removed for discussion. He said under item A he had a correction to the February 14th minutes. He said it was Director Hoagland that said "he would love to see all Board members go at least one day (to the CPRS Conference)" and not Director Mason. Under item B, the warrants, Director Mason noted the legal bills and asked Mr. Smith why he needed a review of the Public Bidding Law. Mr. Smith stated he was checking for updates because he thought the laws were different for counties and cities. On item C Director Mason said he was worried about the overages on the county parks. He said he had asked at the last meeting when Mr. Smith wasn't there about the extra we had paid D&H for valve repairs. He asked Mr. Smith why our crew wasn't repairing them and Mr. Smith stated that he had asked them and they weren't comfortable doing the job. Director Mason also asked Mr. Smith why he had signed the wrong contract with D&H because it wasn't the contract the Board had approved. Mr. Smith said he didn't understand what he was talking about and would get back to him. Director Mason asked Mr. Smith how often he went out to the parks and Mr. Smith answered that Victor (maintenance worker) checked once a month and he himself went out once a quarter. Mike Kerr referred to the minutes of February 14th and stated that there was nothing on the pool project item on which he and others had given comments. Director Cendaña-Torlakson also said that on the minutes of February 14th she had not said the meal limits needed to be raised.

Motion: Move to approve the Consent Calendar with requested corrections to the minutes.

Motion: Mason **Second:** Dawson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

5. Presentations:

a. Yard of the Month Awards

None of the winners for this month were present to accept their awards

6. General Manager's Report:

None

7. **Public Communications:**

At this point there were several public comments on support docs distributed with agenda, preferring a local General Manager, enjoying working with Board and Mr. Smith on projects and sponsoring Unity in the Community.

8. **Legal Counsel Report:**

None

9. **Public Hearing:**

None

10. **Board Matters:**

a. **Consider conference attendance by Board and Staff (Smith)** Mr. Smith stated that the CARPD Conference and Legislative Days are coming up and requested attendance of the General Manager and any Board Members that would like to attend. Director Mason said conferences are important but there should be reports by anyone who attends and the proper forms for reimbursement should be used according to our Policy and Personnel Manuals. He also stated he would like to receive the board packet a week before the meeting. Director Dawson said it is important for the General Manager to go because he is a state board member. She said she can't attend the Legislative Days but it is very important the Board Members can go. Director Garcia said that in the past Directors Dawson and Cendaña-Torlakson have made verbal reports.

Motion: Move to approve CARPD conference and Legislative Days attendance by General Manager and Board Members.

Motion: Cendaña-Torlakson **Second:** Dawson

Action: Roll Call Vote: 4 ayes/1 no (Mason)/Motion Passed

b. **Consider request from Red Cross for waiver of fees for CPR and Disaster Preparedness Training known as Save-A-Life Saturday (Smith)** Mr. Smith stated the class would teach residents life-saving and emergency skills and recommended approval of the waiver. Director Mason said he would be attending and it is a great organization but the General Manager should be able to make this decision and asked when the policy changed. Mr. Smith said it has been this way since he has been here.

Motion: Move to approve the request from Red Cross for waiver of rental fees for CPR and Disaster Preparedness training known as Save-A-Life Saturday.

Motion: Dawson **Second:** Cendaña-Torlakson

Action: Roll Call Vote: 5 ayes/Motion Passed

c. **Consider request from Most Holy Rosary Church of Antioch for waiver of fees to hold a Mobile Mall giveaway. (Smith)** Kathy Sturgeon gave information on the church and the giveaway and how it started. She indicated all items given away were free and they made no money on the Mobile Mall. There were a couple of comments.

Motion: Move to approve the request for waiver of rental fees for Most Holy Rosary Church of Antioch to hold a Mobile Mall giveaway.

Motion: Cendaña-Torlakson **Second:** Dawson

Action: Voice Vote: 5 ayes/Motion Passed

d. **Discuss status of Ambrose Pool Project and Meetings (Smith)** Mr. Smith read his staff report and stated that the Ad Hoc Pool Committee had met and recommended postponing the public meetings until it is known if there is funding or not. Several members of the public made comments regarding the following: public meetings already approved for General Manager to set, sale of property in depressed economic time, the pool subcommittee not being appointed at a board meeting, needing new leadership, the public feeling insulted that the pool has been closed for 4 years with no pool planned and the project plans being nothing the public wants. Director Mason stated that he wanted the minutes to reflect that he will not accept a report from the Ad Hoc committee because it was not formed according to our policies or Robert's Rules of order. He stated that money for the pool project is not the current issue but public input is what is needed now. He stated that he had talked to Jeff Rasmussen from East Bay Regional Park District about the Measure WW funds and was told that there would be no problem changing the scope of work. Director Mason said he had met with a pool company and was told that if we don't change the complete footprint we would save money refurbishing the pool. There were comments on the Ad Hoc Pool Committee and it was suggested that it be discussed at the April meeting.

Motion:

Motion: Dawson **Second:** Garcia

Action: Roll Call Vote: 4 ayes/ 1 no (Mason)/Motion Passed

11. Closed Session:

Chair Hoagland adjourned the meeting to a closed session to discuss:

a. PUBLIC EMPLOYEE PERFORMANCE REVIEW

(California Government Code Section 54597)

Title: General Manager

Chair Hoagland reconvened the meeting and reported that the review was tabled until the April meeting due to information just received. He stated that they would do the review and consider the public employee's contract at the April meeting.

12. Public Communications:

There were some comments by the public on the following: concern with special meetings, Brown Act stating that all subcommittees are disbanded after an election with new board members and must be reappointed at a regular meeting, putting Director Mason's report from last meeting on saving money on the maintenance of the county parks on the agenda for discussion.

13. Committee Reports and Board Comments and Items for Next Agenda:

Director Mason made comments on no personal agenda, transparency, fiscal responsibility, serving the public, working as the Park Foreman for 5 years and the pool project getting out of hand. Director Garcia noted the Easter Egg Hunt on March 30th asking for volunteers and noted the success of past years. Director Dawson said she would bring more information next month but made comments on what she learned at the CPRS conference including surveying a community and having a good meeting and keeping it on target. Director Cendaña-Torlakson requested appointing the Ad Hoc Pool Committee on the next agenda. She made comments on the pool project and said if she is on the committee she would make sure that all the options are looked at and presented. She also made comments on the CAPRCBM dinner, scholarships and Director Hoagland being on the Board. Director Hoagland made comments on Habitat for Humanity volunteering, the CPRS Conference information, bringing new ideas next month, CAPRCBM changing their name to California Park Board on which he is Vice-President this year. Both Director Hoagland and Director Cendaña-Torlakson made comments on their preference to attend the CARPD conference which they feel has more for Board Members.

These items were requested for the next meeting agenda:

1. Real Estate negotiations
2. Committee appointment policies
3. Review policy for waiving fees
4. Req. for waiving fees for Unity in the Community
5. Appoint Ad Hoc Committees

14. Closing Ceremonies:

a. Adjournment.

Motion: Move to adjourn the meeting.

Motion: Cendaña-Torlakson **Second:** Dawson

Action: Voice Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member