



Regular Board Meeting

Minutes

February 12, 2015

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Mason, Hudson
Staff Present: Long, Rodrigues
Audience Present: Approx. 15

At this point Chair Cendaña-Torlakson read her thought of the month from President Abraham Lincoln "Be sure to put your feet in the right place, then stand firm".

2. Pledge of Allegiance:

The Pledge of Allegiance was led by Sheriff's Deputy Kevin Briggs.

3. Approval of Agenda:

Motion: Approve the Agenda as presented
Motion: Mason **Second:** Garcia
Action: **Roll Call Vote:** 5 ayes/Motion Passed

4. Consent Calendar:

Director Cendaña-Torlakson requested that item F be pulled and Director Hudson requested items A, E & G be pulled for discussion.

Motion: Move to approve consent calendar item B, C & D as presented.

Motion: Mason **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item A Director Cendaña-Torlakson stated that the minutes should read "Special Meeting" and not "Regular Meeting." Director Hudson said the minutes did not note the appointment of Directors Mason and Dawson to the Aquatics Design Ad-hoc Committee.

Motion: Move to approve consent calendar item A with requested changes.

Motion: Garcia **Second:** Dawson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item E Director Hudson had several clarifying questions on the CDBG contract.

Motion: Move to approve consent calendar item E.

Motion: Mason **Second:** Garcia

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item F Director Cendaña-Torlakson stated that items on the Consent Agenda do not have to have the prefix "Consider".

Motion: Move to approve consent calendar item F with noted changes.

Motion: Garcia **Second:** Mason

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item G Director Hudson asked for a larger copy of the grants spreadsheet and that the font should be 14 pt. for public reading.

Motion: Move to approve consent calendar item G.

Motion: Mason **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

5. Presentations:

a. Jim Townsend of East Bay Regional Park District with an update on the trail system. Mr. Townsend gave reports on the 2500 acre Concord Hills Regional Park plans for the current Naval Weapons Station, the Bay Point Wetlands and the Delta Spur portion of the trail between the Wetlands and downtown Pittsburg.

6. General Manager's Report:

The General Manager, Doug Long gave short reports on the following topics:

1. Lynbrook Park Well – new electrical installed, pump next and will be done by end of February
2. CAPRI (Risk Manager) visit – inspected forms, paperwork, parks and policies; received Good rating
3. Pool Project – Siegfried is working with Pittsburg on the next step.
4. Workplace Code Violation – reported to the State; 14 days to respond; waiting for response
5. Ambrose Park homeless encampment – County sheriff's and Pittsburg working together to move them on.
6. Special District Legislation Days – held in Sacramento in May annually
7. Contra Costa Water District – offered to speak on water conservancy

7. Public Communications:

Mr. Delano Johnson spoke on behalf of Bay Point All-in-One about collaborating with groups in the community to bring everything the community needs to Bay Point and thanked the Board for their collaboration and thanked Mr. Long for opening up the District to the community.

Mr. John Wilson thanked the Board for going forward with the pool project.

Deputy Briggs thanked the Board and especially Mr. Long for the help with their Christmas toy giveaway and dinner and stated he will be making a presentation at the next board meeting.

Chair Cendaña-Torlakson read a request from David Kueck to install an adult size pull up bar at one of the parks.

8. Legal Counsel Report:

None

9. Public Hearing:

None

10. Board Matters:

a. Discussion of the Letter of Resignation from the General Manager and the process for the appointment of a new General Manager. Chair Cendaña-Torlakson read the letter of resignation.

Ms. Debbie Giles spoke as a long-time resident and District employee thanking Mr. Long and commenting on positive changes he has made for the District.

Ms. Lupe Lopez-Garcia thanked Mr. Long for fixing Lynbrook Park saying it is beautiful and said Mr. Long had opened doors and brought new things to the District participating in all the events.

Ms. Debra Mason stated that he may have made some positive changes but he has quit and nobody should give up and quit.

Risha and LaTroy LaGrande spoke about seeing a positive change in the District and thanked Mr. Long for meeting with and listening to them.

Motion: Move to accept the letter of resignation from the General Manager.

Motion: Mason **Second:** Hudson

Action: Roll Call Vote: 2 ayes(Mason,Hudson)/3 noes(Cendaña-Torlakson,Dawson,Garcia)/Motion Failed

b. Review and consider approval of the 2014-2015 Revised Budget. Mrs. Rodrigues explained the reports she had given the Board and stated that we will be in the black for the first time in many years. She stated that in addition to cost cutting, it looked like our property taxes will be going up considerably this year but will not know for sure until the second tax collection in April. There were a few questions and Director Dawson thanked Mrs. Rodrigues for the work she did.

Motion: Move to approve the 2014-2015 Revised Budget as presented.

Motion: Cendaña-Torlakson **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

c. Consider an amendment to Part III, Rule III-1: Officers of the By-Laws limiting officers to a one year term.

Motion: Move to approve an amendment to Part III, Rule III-1: Officers of the By-Laws limiting officers to a one year term.

Motion: Mason **Second:** Hudson

Action: Roll Call Vote: 2 ayes (Mason,Hudson)/3 noes(Cendaña-Torlakson, Garcia, Dawson)/Motion Failed.

d. Consider an amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to allow the Board of Directors to create ad hoc and standing committees.

Motion: Move to approve the amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to allow the Board of Directors to create ad hoc and standing committees with the requested changes.

Motion: Hudson **Second:** Dawson

Action: 5 ayes/Motion Passed

e. Consider an amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to reflect the formation of a Budget Committee as a standing committee.

Motion: Move to approve the amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to reflect the formation of a Budget Committee as a standing committee.

Motion: Hudson **Second:** Dawson

Action: 5 ayes/Motion Passed

f. Consider appointing two Board members to the Budget Committee.

Motion: Appoint Director Garcia and Director Hudson to the standing Budget Committee.

Motion: Cendaña-Torlakson **Second:** Dawson

Action: 5 ayes/Motion Passed

g. Consider authorizing the General Manager to solicit Request for Proposals for a comprehensive analysis of the District's infrastructure.

Motion: Authorize the General Manager to solicit Request for Proposals for a comprehensive analysis of the District's infrastructure.

Motion: Cendaña-Torlakson **Second:** Garcia

Action: 4 ayes (Cendaña-Torlakson, Hudson, Garcia, Dawson)/1 no (Mason)/Motion Passed

h. Report to the Board of Directors: Formation of a 501(c)(3) nonprofit Foundation in support of the Ambrose Recreation & Park District. Chair Cendaña-Torlakson read the background and fiscal implications from the staff report. Director Mason stated that it should be held over for more detail until the Visioning Workshop and suggested we could partner with an established foundation. Director Dawson said she thinks we are large enough to form our own.

i. Consider selecting a date for a Board Visioning Workshop. Chair Cendaña-Torlakson stated the dates available to hold the workshop. It was suggested that we wait on the workshop until the General Manager issue is resolved.

Motion: Do not choose a date for the Visioning Workshop until the General Manager issue is resolved.

Motion: Mason **Second:** Hudson

Action: 2 ayes (Mason, Hudson)/3 noes (Cendaña-Torlakson, Dawson, Garcia)/Motion Failed

It was decided that the Visioning Workshop would be held on Thursday, March 19th at 6:30 p.m. in the Board Room.

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Garcia thanked Mr. Johnson of All-in-One and Deputy Briggs for their support on the Christmas Dinner and thanked Mr. Long for being Santa. Director Dawson stated she will not be at the next Board meeting because she is attending the CPRS Conference in Sacramento. Director Hudson stated that Sheriff's Deputy Briggs was named Patrol Division Officer of the Year and if anyone wanted to attend the ceremony it would be on Wednesday, March 11th at 10 a.m. at 651 Pine Street in Martinez.

13. Closing Ceremonies:

a. Adjournment.

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Dawson

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member

