



**AMBROSE RECREATION & PARK DISTRICT**  
3105 Willow Pass Road – Bay Point, CA (925) 458-1601

**AGENDA**  
Regular Meeting of the Board of Directors

Thursday, March 13, 2025

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Hudson \_\_\_ Torlakson \_\_\_ Garcia \_\_\_ Torres \_\_\_ Lopez-Garcia \_\_\_  
Chair Director Director Director Director

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: \_\_\_ Second: \_\_\_ Voice Vote:

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of the January 9<sup>th</sup> Regular Meeting
- b. Approval of warrants #48228 through #48349
- c. Financial Reports
- d. Written staff reports

Marlin Iniguez, Administrative Assistant

Eric Waller, Recreation Coordinator

Rande Ross, Teen Center Supervisor

Alondra Mercado, Bay Point Youth Academy Supervisor

5. **Presentation/Introductions:**

- b. Recognizing Rande Ross for 22 Years of Service

6. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes; a total of thirty (30) minutes for all speakers. A "Request to Speak" form should be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

9. **Board Matters**

Individuals wishing to speak on items included on this agenda should first fill out and submit a "Request to Speak" form to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes; a total of thirty (30) minutes for all speakers.

- a. Monthly Maintenance Report
- b. Consider Park Beautification Fund to Contract with Pacific Site Management (PCM) to Provide Landscape Enhancement to Tradewinds Park in the Amount of \$8,500
- c. Authorize the General Manager to Enter into a Contract with Verde Design Consultants to Develop and Complete Concept Design and Construction Drawings for Ambrose Memorial Field Renovation (Phase II)
- d. Discuss Application Submission for the Outdoor Recreation Legacy Partnership (ORLP) Round 8 Office of Grants and Local Services (OGAL)
- e. Consider Authorizing the General Manager to Discuss Tentative Agreement with Pacific West Communities, Inc. on a Donation of Land Adjacent to Ambrose Memorial Park
- f. Consider Approving the Proposed FY 2024-2025 Budget Adjustments

10. **Public Hearing**

None

11. **Closed Session**

None

12. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

13. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on or before March 7, 2025.

By: \_\_\_\_\_  
**Jessica Villa, Senior Accountant**

**In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.**

**PLEASE NOTE:** Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California