

**Ambrose Recreation & Park District
EXPENSES
2020-2021
Preliminary Budget**

| | 2019-2020 <u>Budget</u> | 2020-2021 <u>Budget</u> | |
|--------------------------------|------------------------------------|------------------------------------|-----------------------------|
| <u>GENERAL FUND</u> | | | |
| Wages & Benefits | | | |
| General Manager | \$90,000.00 | \$90,000.00 | |
| Senior Accountant | \$84,000.00 | \$69,000.00 | *last yr included |
| Receptionist | \$41,580.00 | \$41,580.00 | previous S.A. payout |
| Recreation Coordinator | \$20,000.00 | \$20,000.00 | |
| Part-Time Senior Accountant | \$1,000.00 | \$500.00 | |
| Part-Time Custodians | \$35,000.00 | \$35,000.00 | |
| Board of Directors | \$6,500.00 | \$6,500.00 | |
| Weekend Custodians | \$7,000.00 | \$7,000.00 | |
| Overtime Wages | \$400.00 | \$300.00 | |
| Medical Insurance | \$32,000.00 | \$32,000.00 | |
| G.M.'s Medical | \$10,000.00 | \$10,000.00 | |
| Workers' Comp | \$21,300.00 | \$21,300.00 | |
| Retirement | \$3,950.00 | \$3,950.00 | |
| G.M.'s Vehicle Allowance | \$2,400.00 | \$2,400.00 | |
| Phone Allowance | \$600.00 | \$600.00 | |
| FICA/SUI/Payroll taxes | <u>\$30,000.00</u> | <u>\$30,000.00</u> | |
| | \$385,730.00 | \$370,130.00 | |
| Administrative Expenses | | | |
| Liability Insurance | \$48,450.00 | \$48,450.00 | |
| Payroll Fees | \$4,600.00 | \$4,600.00 | |
| Professional Services | \$12,000.00 | \$13,000.00 | |
| Attorney Fees | \$20,000.00 | \$20,000.00 | |
| Phones/Internet | \$8,000.00 | \$8,000.00 | |
| Office Supplies | \$5,500.00 | \$5,000.00 | |
| Debt Service (copier leases) | \$5,050.00 | \$3,000.00 | *new copier lease agreement |
| Subscriptions/Dues | \$7,000.00 | \$7,500.00 | |
| Conferences (Board & GM) | \$5,000.00 | \$5,000.00 | |
| Vehicle fuel | \$500.00 | \$500.00 | |
| Publicity | \$2,000.00 | \$2,000.00 | |
| Alarms/Repairs | \$600.00 | \$850.00 | *new alarm system |
| Fingerprinting | \$300.00 | \$300.00 | |
| Government fees/charges | \$4,500.00 | \$4,500.00 | |
| Election | \$0.00 | \$9,000.00 | *election yr |
| Uniforms | \$500.00 | \$500.00 | |
| Credit/Debit Card Fees | \$5,000.00 | \$4,500.00 | |
| Security Guards/Rentals | \$7,000.00 | \$7,000.00 | |
| Website Fees | \$2,500.00 | \$2,500.00 | |
| Miscellaneous Expenses | <u>\$500.00</u> | <u>\$500.00</u> | |

| | | |
|--|--------------|--------------|
| | \$139,000.00 | \$146,700.00 |
|--|--------------|--------------|

Recreation Expenses

| | | |
|-------------------|---------------|---------------|
| Supplies | \$250.00 | \$250.00 |
| Community Garden | \$1,000.00 | \$2,000.00 |
| Class Instructors | \$24,000.00 | \$24,000.00 |
| Special Events | <u>\$0.00</u> | <u>\$0.00</u> |
| | \$25,250.00 | \$26,250.00 |

TOTAL GENERAL FUND

| | | |
|--|---------------------|---------------------|
| | \$549,980.00 | \$543,080.00 |
|--|---------------------|---------------------|

MAINTENANCE

Assessment Wages & Benefits

| | | |
|------------------------------|-------------------|-------------------|
| Maintenance Workers | \$80,000.00 | \$80,000.00 |
| Part-Time Maintenance Worker | \$25,000.00 | \$25,000.00 |
| Overtime Wages | \$2,000.00 | \$2,000.00 |
| Assessment Payroll Taxes | <u>\$9,000.00</u> | <u>\$9,000.00</u> |
| | \$116,000.00 | \$116,000.00 |

Ambrose Park Expenses - Assess.

| | | |
|--------------------------|----------------|----------------|
| Tools | \$200.00 | \$200.00 |
| Equipment Repairs/Maint. | \$1,000.00 | \$1,000.00 |
| PG&E | \$3,000.00 | \$2,500.00 |
| Irrigation Supplies | \$3,000.00 | \$3,000.00 |
| Turf Contract | \$17,844.00 | \$17,844.00 |
| Building Repairs | \$500.00 | \$500.00 |
| Alarms/Security Patrols | \$8,500.00 | \$7,500.00 |
| Water | \$5,000.00 | \$4,500.00 |
| Maintenance | \$7,000.00 | \$7,000.00 |
| Supplies | \$1,500.00 | \$1,500.00 |
| Equipment Rentals | \$700.00 | \$700.00 |
| Janitorial Supplies | \$5,500.00 | \$5,500.00 |
| Phones | \$2,500.00 | \$2,500.00 |
| Miscellaneous Expenses | <u>\$50.00</u> | <u>\$50.00</u> |
| | \$56,294.00 | \$54,294.00 |

Community Center - Assess.

Center Grounds

| | | |
|---------------------|--------------------|--------------------|
| Irrigation Supplies | \$1,000.00 | \$1,000.00 |
| Maintenance | \$1,500.00 | \$1,500.00 |
| PG&E | \$1,500.00 | \$1,200.00 |
| Turf Contract | <u>\$12,504.00</u> | <u>\$12,504.00</u> |
| | \$16,504.00 | \$16,204.00 |

Center Building

| | | |
|---------------------|-------------|-------------|
| Tools | \$250.00 | \$250.00 |
| Equipment Repairs | \$250.00 | \$250.00 |
| PG&E | \$30,000.00 | \$30,000.00 |
| Building Repairs | \$500.00 | \$600.00 |
| Janitorial Supplies | \$7,500.00 | \$7,500.00 |

| | | |
|------------------------|-----------------|--------------------------------------|
| Supplies | \$200.00 | \$200.00 |
| Maintenance | \$6,500.00 | \$6,500.00 |
| Equipment Rentals | \$1,500.00 | \$1,500.00 |
| Water | \$5,500.00 | \$5,500.00 |
| Pest Control | \$1,350.00 | \$1,350.00 |
| Weight Room Equipment | \$250.00 | \$2,000.00 *needs new equip. |
| Dumpsters | \$7,950.00 | \$7,950.00 |
| Equipment/Furnishings | \$0.00 | \$5,000.00 *auditorium tables/chairs |
| Miscellaneous Expenses | <u>\$100.00</u> | <u>\$100.00</u> |
| | \$61,850.00 | \$68,700.00 |

Shared Park Expenses - Assess.

| | | |
|--------------------------|----------------|----------------|
| Tools | \$2,500.00 | \$2,500.00 |
| Equipment Repairs/Maint. | \$3,000.00 | \$3,000.00 |
| Dumpsters | \$25,000.00 | \$25,000.00 |
| Irrigation Supplies | \$0.00 | \$0.00 |
| Supplies | \$4,000.00 | \$4,000.00 |
| Vehicle Repairs | \$2,500.00 | \$2,500.00 |
| Vehicles (fuel) | \$5,000.00 | \$5,000.00 |
| Equipment Rentals | \$200.00 | \$200.00 |
| Consultant Fees | \$6,000.00 | \$6,000.00 |
| Equipment | \$2,000.00 | \$2,000.00 |
| Miscellaneous Exp. | <u>\$50.00</u> | <u>\$50.00</u> |
| | \$50,250.00 | \$50,250.00 |

TOTAL ASSESS. EXP.

\$300,898.00

\$305,448.00

Neighborhood Park Expenses - Cty Assess.

| | | |
|----------------------|-------------------|-------------------|
| Lynbrook Park | \$37,583.00 | \$37,583.00 |
| Hickory Meadows Park | \$4,143.00 | \$4,143.00 |
| Viewpoint Park | \$2,240.00 | \$2,240.00 |
| Boeger Park | \$4,550.00 | \$4,550.00 |
| Tradewinds Park | <u>\$2,912.00</u> | <u>\$2,912.00</u> |
| | \$51,428.00 | \$51,428.00 |

Neighborhood Park Expenses - Gen Fund

| | | |
|--------------------------|-------------------|-------------------|
| County Parks Wages/Taxes | \$6,300.00 | \$6,300.00 |
| Lynbrook Park | \$0.00 | \$0.00 |
| Hickory Meadows Park | \$3,000.00 | \$4,000.00 |
| Viewpoint Park | \$2,500.00 | \$2,500.00 |
| Boeger Park | \$3,500.00 | \$4,000.00 |
| Tradewinds Park | \$4,500.00 | \$4,500.00 |
| Maint. Expenses | <u>\$2,500.00</u> | <u>\$1,000.00</u> |
| | \$22,300.00 | \$22,300.00 |

TOTAL COUNTY PARKS EXP.

\$73,728.00

\$73,728.00

Anuta Park - General Fund

| | | |
|-------------------|------------|------------|
| Anuta Wages/Taxes | \$2,600.00 | \$2,600.00 |
| Equipment Repairs | \$50.00 | \$50.00 |

| | | |
|------------------------|--------------------|--------------------|
| P. G. & E. | \$3,000.00 | \$2,000.00 |
| Irrigation Supplies | \$100.00 | \$100.00 |
| Turf Contract | \$5,352.00 | \$5,352.00 |
| Supplies | \$50.00 | \$50.00 |
| Maintenance | \$100.00 | \$100.00 |
| Equipment Rentals | \$0.00 | \$0.00 |
| Miscellaneous Expenses | <u>\$25.00</u> | <u>\$25.00</u> |
| | \$11,277.00 | \$10,277.00 |

Ambrose Pool Expenses - Gen. Fund

| | | |
|---------------------|---------------------|---------------------|
| Staff | \$55,000.00 | \$55,000.00 |
| Chemicals | \$11,000.00 | \$11,000.00 |
| Supplies | \$1,500.00 | \$1,500.00 |
| Uniforms | \$0.00 | \$0.00 |
| Water | \$10,000.00 | \$10,000.00 |
| PG&E | \$20,000.00 | \$20,000.00 |
| Snack Bar | \$2,500.00 | \$2,500.00 |
| Publicity | \$2,000.00 | \$2,000.00 |
| Phones/Internet | \$2,000.00 | \$2,000.00 |
| Maintenance/Repairs | \$0.00 | \$2,000.00 |
| Misc. Expenses | <u>\$2,000.00</u> | <u>\$500.00</u> |
| | \$106,000.00 | \$106,500.00 |

*created acct for
pool maint./repairs

TOTAL MAINTENANCE \$491,903.00 \$495,953.00

GRANTS/REIMB. PROGRAMS

Teen Center General Funds

Wages & Benefits

| | | |
|---------------------------|-------------------|-------------------|
| Teen Center Supervisor | \$52,500.00 | \$26,500.00 |
| Teen Center Payroll Taxes | \$4,200.00 | \$2,500.00 |
| Medical Benefits | <u>\$6,000.00</u> | <u>\$3,000.00</u> |
| | \$62,700.00 | \$32,000.00 |

Operating Expenses

| | | |
|----------------------------|-------------------|-------------------|
| Classes | \$400.00 | \$3,000.00 |
| Special Events/Field Trips | \$500.00 | \$3,500.00 |
| Mileage | \$500.00 | \$1,000.00 |
| Program Supplies | \$500.00 | \$4,000.00 |
| Transportation/Excursions | \$0.00 | \$4,000.00 |
| YDLC Supplies | <u>\$1,000.00</u> | <u>\$1,000.00</u> |
| | \$2,900.00 | \$16,500.00 |

Total Teen Center General Funds Exp. \$65,600.00 \$48,500.00 *to cover 1st half
of Teen Center expenses

San Francisco Foundation Grant - Teen Center Expenses

| | | |
|------------------|------------|--------|
| Program Supplies | \$5,000.00 | \$0.00 |
| Cooking Program | \$5,000.00 | \$0.00 |
| Classes | \$2,900.00 | \$0.00 |

| | | |
|---------------------------------|--------------------|---------------|
| Mileage | \$600.00 | \$0.00 |
| Food/Snacks | \$3,000.00 | \$0.00 |
| Special Events | \$2,500.00 | \$0.00 |
| Transportation/Excursions | <u>\$6,000.00</u> | <u>\$0.00</u> |
| Total SFF Grant Expenses | \$25,000.00 | \$0.00 |

Koshland Grant - Youth Services

Stipends

| | | |
|--------------------|------------|--------|
| Program Supervisor | \$6,000.00 | \$0.00 |
|--------------------|------------|--------|

Expenses

| | | |
|--|--------------------|---------------|
| Leadership Mentoring/Tutoring | \$1,750.00 | \$0.00 |
| Community Service Program | \$500.00 | \$0.00 |
| Transportation/Excursions | \$7,000.00 | \$0.00 |
| Healthy Snacks Program | \$1,250.00 | \$0.00 |
| Recreation Activities | \$2,500.00 | \$0.00 |
| Multimedia Workshops | \$1,000.00 | \$0.00 |
| Cooking Program | \$2,500.00 | \$0.00 |
| Photography Workshops | \$1,000.00 | \$0.00 |
| Program Supplies | \$5,000.00 | \$0.00 |
| Special Events | <u>\$1,500.00</u> | <u>\$0.00</u> |
| Total Youth Services Grant Expenses | \$30,000.00 | \$0.00 |

San Francisco Foundation Grant- Bay Point Youth Academy

Wages & Benefits

| | | |
|----------------------------|-------------------|---------------|
| Project Coordinator | \$42,830.00 | \$0.00 |
| Program Supervisor Stipend | \$0.00 | \$0.00 |
| Payroll Taxes | \$2,800.00 | \$0.00 |
| Medical Benefits | \$7,200.00 | \$0.00 |
| Workers' Comp | <u>\$1,118.00</u> | <u>\$0.00</u> |
| | \$53,948.00 | \$0.00 |

Program Expenses

| | | |
|---------------------------|-------------------|---------------|
| Transportation | \$5,500.00 | \$0.00 |
| Exposure/CommService | \$4,000.00 | \$0.00 |
| Mileage | \$500.00 | \$0.00 |
| Computer Supplies | \$700.00 | \$0.00 |
| Classes | \$300.00 | \$0.00 |
| Youth Employment Stipends | \$600.00 | \$0.00 |
| Program Supplies | \$5,452.00 | \$0.00 |
| Food/Snack | <u>\$4,000.00</u> | <u>\$0.00</u> |
| | \$21,052.00 | \$0.00 |

| | | |
|---|--------------------|---------------|
| Total SF Foundation Grant Expenses | \$75,000.00 | \$0.00 |
|---|--------------------|---------------|

| | | |
|---|-----------------|---------------|
| Koshland Fellows Discretionary Funds | <u>\$850.00</u> | <u>\$0.00</u> |
| | \$850.00 | \$0.00 |

Recreation Grants

| | | |
|--------------------------|--------------------|---------------|
| LMCHD Grant | \$10,000.00 | \$0.00 |
| Kaiser Grant | \$10,000.00 | \$0.00 |
| Keller-Teens | \$4,999.00 | \$0.00 |
| Keller-Senior Activities | <u>\$4,999.00</u> | <u>\$0.00</u> |
| | \$29,998.00 | \$0.00 |

| | | |
|---------------------------|---------------------|--------------------|
| TOTAL GRANTS, ETC. | \$226,448.00 | \$48,500.00 |
|---------------------------|---------------------|--------------------|

CAPITAL PROJECTS/EXPENSES

| | | |
|-------------------------------------|---------------------|---------------------|
| General Fund Capital | \$107,400.00 | \$156,995.00 |
| Tree Removals/Maintenance | \$36,333.00 | \$0.00 |
| Storefront Doors | \$20,000.00 | \$0.00 |
| Auditorium Doors | \$30,000.00 | \$0.00 |
| Auditorium Curtains/Window Covering | \$0.00 | \$8,000.00 |
| Assessment Fund Capital Projects | <u>\$0.00</u> | <u>\$0.00</u> |
| | \$193,733.00 | \$164,995.00 |

| | | |
|---|---------------------|---------------|
| Capital Unassigned Funds (from Reserve) | | |
| Ambrose Park Restroom Project | <u>\$510,000.00</u> | <u>\$0.00</u> |
| | \$510,000.00 | \$0.00 |

| | | |
|-----------------------------|---------------------|---------------------|
| TOTAL CAPITAL OUTLAY | \$703,733.00 | \$164,995.00 |
|-----------------------------|---------------------|---------------------|

| | | |
|---------------------------|-----------------------|-----------------------|
| TOTAL EXPENDITURES | \$1,972,064.00 | \$1,252,528.00 |
|---------------------------|-----------------------|-----------------------|