

AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

AGENDA

Regular Meeting of the Board of Directors

Thursday, July 11, 2013

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia___ Dawson___ Cendaña-Torlakson___ Mason ___ Hoagland___
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: _____ Second: _____ Voice Vote: _____

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Approval of minutes from the postponed Regular Meeting on June 20, 2013 and Special Meeting on June 6, 2013 and Special Meeting on May 23, 2013.
- b. Approval of warrants #38578 through #38657
- c. Financial Report
- d. Written staff reports
Debra Giles, Receptionist
Mary Jane Rodrigues, Administrative Assistant
Ken Gray, Recreation Coordinator
John De Lorenzo, Interim GM, Maintenance Report
- e. Reject claim submitted by Brian Murphy

5. **Presentation/Introductions:**

- a. Yard of the Month Awards

6. **General Manager's Report**

None

7. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

8. **Legal Counsel Report:**

None

9. **Public Hearing**

None

10. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider a request from Contra Costa County National Alliance on Mental Illness for a waiver of rental fees for meeting space for 20 people from September 10th through November 12th, 2013 from 1:30-4:30 pm.
- b. Consider a request from Jeff & Dany Langham of Herbalife Distributors for a waiver of rental fees for meeting space on July 21, 2013 from 5:00-7:00 pm for an orientation.
- c. Consider approval of General Manager position advertisement.
- d. Provide Board direction on type of minutes to be taken at Board Meetings: Action only minutes as stated in our Policy/By-Laws Manual or more detailed minutes.
- e. Discussion of By-Laws, Article III, Contracts and Deeds

11. **Closed Session**

None

12. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

13. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

14. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn the meeting.

Action: Motion: _____ Second: _____ Voice Vote: _____

Declaration of Posting: I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on July 5, 2013.

By: _____
Mary Jane Rodrigues, Administrative Assistant

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

PLEASE NOTE: Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California