



## Regular Board Meeting

### Minutes

July 10, 2014

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Hoagland  
Staff Absent: Mason  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 20

At this point Chair Cendaña-Torlakson read her thought of the month from Franklin D. Roosevelt, "Keep your eyes on the stars and your feet on the ground".

#### 2. Pledge of Allegiance:

The Pledge of Allegiance was led by Larry Wyrick of the Pittsburg Planning Commission.

#### 3. Approval of Agenda:

**Motion::** Approve the Agenda as presented.

**Motion:** Hoagland **Second:** Dawson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

#### 4. Consent Calendar:

Director Mason made a motion to approve items A,C,D and pull item B for discussion. Director Dawson stated that she wanted a change to her comments in the minutes to say that she is Sponsorship Chair for the Pittsburg Relay for Life and Director Cendaña-Torlakson stated she had a memo from Di Wynn Busby who spoke at the last meeting under Public Comments and wanted her comment changed to say there was no MOU between the Garden Club and Ambrose regarding the community garden.

**Motion:** Move to approve consent calendar items A, C & D with requested changes.

**Motion:** Mason **Second:** Dawson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Director Mason had some questions on the warrants. He asked about Vega Consultants and Mr. Long said that the \$3,549 was for a computer, computer screen and programming the phones. He said that the Recreation Coordinator's computer had to go to the front office for the registration software and he gave his to him and purchased a new portable one for himself. Director Mason questioned the phones again and Mr. Long said they still are working on them but made some headway in the last few days. Director Mason also asked about Bay Point Hardware and Mrs. Rodrigues said that that bill covered the whole fiscal year. Director Mason questioned the Golden State Water bill and Mr. Long explained that it was so high because the valve box is open and we found out that someone kept turning it on letting it run. He said Golden State was going to forgive some of it on the next bill. He also stated that the well was currently being installed.

**Motion:** Move to approve consent calendar item B as presented.

**Motion:** Mason **Second:** Hoagland

**Action: Roll Call Vote:** 5 ayes/Motion Passed

5. **Presentations:**

a. **Yard of the Month Awards**

None of the winners of the Yard of the Month were present.

At this time Chair Cendaña-Torlakson presented Director Mason with a plaque from the Special District Leadership Foundation and read what was inscribed. He had completed a Special District Governance Education week long course and the Chair congratulated him on behalf of the District. Director Mason's wife presented him a flowering plant and he stated that he takes this job very seriously.

6. **General Manager's Report:**

The General Manager, Doug Long gave short reports on the following topics:

1. Lynbrook Park well – operational next week
2. Youth Opportunities Unlimited Grant (county) – Applied for – grant to fund the Teen Center
3. Community Garden – Care of garden taking in house and Recreation Coordinator will program and work with groups and individuals
4. Registration Software – has been installed and will launch after free training from Vallejo recreation
5. CARPD Conference – there was talk of tax measures and strategies to have them voted in.
6. Auditorium floor replacement – plans and specs with a timeline of November
7. Keller Grants – applied for same as last year, waiting for approval
8. Website – for transparency reasons the audit for 2012-13 and the budgets are on the website

7. **Public Communications:**

Trina Hudson of the Bay Point Municipal Advisory Council stated that on National Night Out to be held at the community center on the second Tuesday in August they are going to do fingerprint cards for the kids and provide flash drives to download pictures of valuables at home for the public, which is part of the drive for the Neighborhood Watch Program in Bay Point. Ms. Hudson noted that the sign and new plants in front are beautiful. She said she lives by Lynbrook Park and said they were not notified of the drilling and it is loud all day. Debra Mason said she listened to the recording of the last meeting because she couldn't attend and was surprised at some of the comments she heard. She stated that Director Mason per Board policy submitted a report on the CARPD conference which he attended and in it he quoted some remarks by Directors Hoagland and Torlakson from last year in which they stated they preferred the CARPD Conference over the CPRS Conference and at last month's meeting they had a completely different story. Celia Ramirez stated she was a Bay Point homeowner and member of the Latin Soccer League in Concord that has a lot of Bay Point kids in the league. She said there are 2 coaches that would like to practice with the kids out here but they need to find a park or field and asked if the District could help. Mr. Long said to leave her contact information and he would get in touch with her to work something out.

8. **Legal Counsel Report:**

None

9. **Public Hearing:**

None

10. **Board Matters:**

a. **Consider approval of Resolution #14/15-01 proclaiming July 2014 as "Parks Make Life Better" Month.** Mr. Long stated this is done to give people an opportunity to say what it is they like about their community and get information on the parks in their area. There were no questions or comments.

**Motion:** Move to approve Resolution #14/15-01 Proclaiming July 2014 as "Parks Make Life Better" Month.

**Motion:** Mason **Second:** Hoagland

**Action: Roll Call Vote:** 5 ayes/Motion Passed

b. **Consider voting to select a Special District Member to the Contra Costa Local Agency Formation Commission (LAFCO) pursuant to Government Code Section 56332; and consider appointing an alternate representative to the selection committee.** Mr. Long stated that there was a seat open because of the passing of long time Commissioner Dwight Meadows. He said there are four candidates but only one submitted a candidate statement. Chair Cendaña-Torlakson stated for the public that it is a silent and not vocal vote. Director Mason said that he attends the CSDA meetings for the District and Director Dawson is the alternate. After a few more comments, Director Mason made a motion.

**Motion:** Move to appoint an alternate representative for LAFCO.

**Motion:** Mason **Second:** Hoagland

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Chair Cendaña-Torlakson then asked for a motion to elect the alternate.

**Motion:** Move to appoint Director Mason as the alternate for LAFCO.

**Motion:** Hoagland **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

**c. Consider voting to elect a representative to the California Special District Association Board of Directors, Region 3, Seat C.** Mr. Long stated that we received 2 candidate statements and it is a ballot vote so whoever the Board decides to vote for, he will fill out the ballot and send it in. Director Hoagland said that since we are partnering with Vallejo, he would suggest we go with Shane McAfee.

**Motion:** Move to vote for Shane McAfee as the representative to the California Association Board of Directors, Region 3, Seat C.

**Motion:** Hoagland **Second:** Dawson

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

**d. Consider approving the Ambrose Aquatic Complex design concept and direct Siegfried Engineering to prepare bid documents.** Mr. Long stated this was a long and arduous process and introduced the representatives from Siegfried Engineering to make their presentation. The architect and the landscape architect from Siegfried Engineering presented two options for the Board's consideration and answered any questions from the public or the Board. All Board members made comments including: both great concepts, bringing up to code, meeting the ideas of the public meetings, liking the better fencing, discussing what kind of trees and plants, parking access to pool and their preferences of concept #1 or #2. Mr. Long said to be mindful of the budget, but don't get less than we want because it can be scaled back.

**Motion:** Approve Concept #2 for the Ambrose Aquatic Complex design and direct Siegfried Engineering to prepare bid documents.

**Motion:** Hoagland **Second:** Dawson

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

**e. Consider designating a representative to serve as labor negotiator pursuant to Government Code Section 54957.6.** Mr. Long stated that before you go into closed session for negotiations, it is required by law to appoint a person or persons to negotiate. The Chair asked for a motion.

**Motion:** Nominate Director Cendaña-Torlakson to be the labor negotiator.

**Motion:** Hoagland

At this time Director Mason asked what they meant by a labor negotiator and Mr. Long explained it. Director Mason said he understood that but here was his problem and cited a case that said any salary or compensation cannot be discussed in closed session. He read the court decision and said you can discuss if he gets a raise but specifics need to be discussed in open session. Mr. Long said he sought legal counsel on this and was told this is the process we need to follow according to the Brown Act. Director Mason said he will be there for the evaluation but won't go against a court ruling and talk about pay or compensation. There was further discussion on the matter.

**Motion:** Approve designating a representative to serve as labor negotiator pursuant to Government Code Section 54957.6.

**Motion:** Garcia **Second:** Hoagland

**Action:** **Roll Call Vote:** 4 ayes/1 no (Mason)/Motion Passed

**Motion:** Move to appoint the Chair as the labor negotiator pursuant to Government Code Section 54957.6.

**Motion:** Hoagland **Second:** Garcia

**Action:** **Roll Call Vote:** 4 ayes/1 abstain/Motion Passed

## **11. Closed Session**

**a. Public Employee performance evaluation – Closed Session pursuant to Government Code Section 54957(b)(1) (General Manager)**

At some point Director Mason re-entered the Board Room without the other Board members.

**b. Conference with labor negotiator – Closed Session pursuant to Government Code Section 54957.6 (General Manager).**

The Chair reconvened the meeting and reported that they had completed the General Manager's performance evaluation and had a tentative agreement regarding compensation will be presented in open session at the next Board meeting for Board consideration in August.

## **12. Committee Reports and Board Comments and Items for Next Agenda:**

Director Mason said the Board is going down the same road and don't care about the tax payers or integrity, ethics or morals. Director Hoagland stated he sits on the CPRS Sessions Conference Committee

for CAPRCBM where they will be selecting the sessions for the next conference. Director Dawson mentioned the Relay for Life of Pittsburg and said the event will be in front of Pittsburg City Hall on July 19<sup>th</sup> and 20<sup>th</sup>.

For next month's agenda, Director Mason asked for an update on the Clearland property title, not closed session information but a short update. Director Dawson asked if it would be too early for an update on the pool and Mr. Long said he will keep them informed of the progress. Director Hoagland asked for an update on the billboard on the Clearland property.

Director Cendaña-Torlakson stated that it was a good meeting and a lot of people came to listen to the pool plans.

**13. Closing Ceremonies:**

a. Adjournment.

**Motion:** Move to adjourn the meeting.

**Motion:** Garcia **Second:** Hoagland

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member