



AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

AGENDA

Regular Meeting of the Board of Directors

Thursday, June 11, 2015

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia ___ Dawson ___ Hudson ___ Mason ___ Cendaña-Torlakson ___
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: ____ Second: ____ Voice Vote:

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of May 14, 2015 Regular Meeting
- b. Approval of warrants #40138 through #40209
- c. Financial Report
- d. Written staff reports
 - Debra Giles, Receptionist
 - Mary Jane Rodrigues, Administrative Assistant
 - Jontelle Fisher, Recreation Coordinator
 - Rande Ross, Teen Center Supervisor
 - Doug Long, General Manager
- e. Approval of renewal of contract with D&H Landscaping
- f. Approval of contract with Contra Costa County for Promoting Safe & Stable Families Grant

5. **Presentation/Introductions:**

- a. Presentation of a donation by the Ambrose Lions Club
- b. Introduction: Jontelle Fisher, Recreation Coordinator

6. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

11. **Public Hearing**

- a. 2014/2015 Final Budget & 2015/2016 Proposed General Operation Budget

12. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider accepting the 2015/2016 Engineer's Report as presented by Community Economic Solutions and adopt Resolution #14/15-03 to Order Improvements and set a Public Hearing for the Ambrose Parks Assessment District.
- b. Consider adopting Resolution #14/15-04 to Authorize a Paid Sick Leave Policy pursuant to AB1522 for Part-Time Employees and Establishing the Accrual Method.
- c. Consider authorizing the General Manager and a designated Board member to act on the District's behalf as signers on the District's money market account at Bank of the West.
- d. Consider selecting a date to conduct a Strategic Planning Workshop.
- e. Consider authorizing the Board Chair and/or General Manager to send a letter to State or Local elected officials in Support of California Parks & Recreation Society (CPRS) and/or California Special Districts Association (CSDA) endorsed legislative action when the deadline to submit a letter of support comes before the next regularly scheduled Board meeting.
- f. Consider adopting Resolution #14/15-05 Recognizing July as Parks Make Life Better Month.

13. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

14. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: _____ Second: _____ Voice Vote: _____

Declaration of Posting: I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on June 5, 2015.

By: _____

Debra Giles, Receptionist

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

PLEASE NOTE: *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*