



Regular Board Meeting

Minutes

January 9, 2025

The regular meeting of the Board of Directors was convened by Vice-Chair Mae Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Lopez-Garcia, Garcia, Torlakson, Hudson
Board Member Absent: Torres
Staff Present: Chalifoux, Villa
Audience Present: 0

2. Pledge of Allegiance;

The Pledge of Allegiance was led by Director Hudson.

3. Approval of Agenda:

Motion: Approve the Agenda.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torlakson, Hudson **Noes:** None
Absent: Torres **Abstentions:** None

4. Consent Calendar:

Motion: Move to approve items a-c of the Consent Calendar.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torlakson, Hudson **Noes:** None
Absent: Torres **Abstentions:** None

Director Hudson made a correction to item D. Item should read as Consider Approving Resolution #24/25-01 Authorizing a Merchant Account with Wells Fargo Bank to Accept Credit Card and Debit Card Payments and to Provide Related Financial. Director Torlakson asked why a merchant account is needed. The Senior Accountant explained that there was a change in merchant service providers, which requires the District to open a merchant account.

Motion: Move to approve item d of the Consent Calendar.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torlakson, Hudson **Noes:** None
Absent: Torres **Abstentions:** None

5. Presentations/Introductions:

None

6. General Manager's Report:

The General Manager gave brief reports on the following topics:

1. Lynbrook Park – will be able to refurbish backflow for \$5k-\$6k; replacing would have cost around \$10k-\$15k; will be completed by end of March; Pacific Site Management will be reseeding lawn

2. Ambrose Community Park – repairing concession stand and backstop at the baseball field; funded by Keller Mitigation Fund
3. Winter Furlough – lots of graffiti at parks; staff worked during the furlough to stay on top of it
4. Recreation Coordinator – in the process of hiring Eric Waller; will be enhancing our programming as he is very involved with sports; will be introduced at the next meeting
5. Recreation Programs/Events – 2025 programs have begun; adult salsa, youth music, fitness classes, karate, yoga, senior line dancing, and a senior exercise program; new treadmill and stationary bike will be added to the Weight Room

There were a few questions from the Board.

7. Legal Counsel Report:

None

8. Public Communications:

None

9. Board Matters:

- a. **Reconsider Options to Utilize ARPD Warehouse as Historical Building.** Mrs. Chalifoux stated that this was an item discussed at the November meeting and was voted to be placed on the agenda again after a public comment from Mr. Estes at the December meeting. Director Garcia remembered authorizing the use of the roundhouse at Ambrose Park. Director Lopez-Garcia thinks the roundhouse would be the perfect place because it is also historical. Director Torlakson stated that in 2010, it was agreed for them to lease the roundhouse for \$1 a year. She feels the warehouse would be best used for our current and future programs. She believes having the Historical Society at the roundhouse would deter vandalism. The Board also does not think the container would look aesthetically pleasing on community center grounds. Director Hudson pointed out that staff took time to find the minutes approving the lease of the roundhouse, which was never followed through. She went over the potential costs of using the warehouse as Historical Society. Director Torlakson mentioned that the Historical Society is not registered with the Department of Justice as a non-profit organization. Director Hudson was not aware and does not feel comfortable offering any building to be used as a historical building to an organization without a 501c3.

Motion: Move to not adopt options to utilize ARPD warehouse as Historical Building.

Motion: Torlakson **Second:** Hudson

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torlakson, Hudson **Noes:** None

Absent: Torres **Abstentions:** None

Director Hudson does not want to discuss this item at any future meetings.

- b. **Consider Establishing a Park Beautification Option for Replacing Landscaping at Ambrose Parks and Provide Staff with Direction.** Mrs. Chalifoux would like to create a beautification system, which would bring back quarterly staff reports for needed maintenance at each park. The Board can then decide what they would like to replace. She used Tradewinds Park as an example and read an email from the residents of the area about what they would like to see done at the park. There were a few questions and comments from the Board.

Motion: Move to establish a Park Beautification option for replacing landscaping at Ambrose Parks and provide staff with direction.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Garcia, Lopez-Garcia, Torlakson, Hudson **Noes:** None

Absent: Torres **Abstentions:** None

10. Public Hearing:

None

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Lopez-Garcia attended Breakfast with Santa and said it was so organized and the Bay Point Youth Academy did great. She and Director Torlakson attended the swearing in of the new District Supervisor. They are looking forward to working with Supervisor Scales-Preston. Director Torlakson mentioned that the Garden Club will be having an exciting 2025. Director Hudson loves that monthly staff reports are coming back. She enjoyed seeing updates on the Teen Center and Bay Point Youth Academy. She said the District has a really great team and is excited for 2025.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Garcia, Torlakson, Hudson **Noes:** None

Absent: Torres **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member