



## Regular Board Meeting

### Minutes

May 10, 2018

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Hudson, Torlakson, Lopez-Garcia, Garcia  
Board Members Absent: Hoagland  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 4

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda as presented.  
**Motion:** Lopez-Garcia **Second:** Torlakson  
**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Hudson, Torlakson, Garcia **Noes:** none  
**Absent:** Hoagland **Abstentions:** none

4. **Consent Calendar:**

**Motion:** Move to approve the Consent Calendar as presented and Director Hoagland thanked staff for their informative reports and is excited about the growth of the Teen Center.  
**Motion:** Garcia **Second:** Lopez-Garcia  
**Action: Roll Call Vote: Ayes:** Torlakson, Hudson, Lopez-Garcia, Garcia **Noes:** none  
**Absent:** Hoagland **Abstentions:** none

5. **Presentations/Introductions:**

a. Presentation by Mabel Paz, Bay Point Youth Academy Supervisor, with an update on the Youth Academy Program. Rande Ross as a Koshland fellow for Bay Point explained that this program was funded by a Koshland grant from The San Francisco Foundation. He thanked the Board for having them there and stated that this is another successful program for Ambrose. Mabel Paz stated that she had been the coordinator for 6 months, they have 10 students in the program and they are here Monday, Wednesdays and Fridays from 2:30 to 6:00 p.m. She said that they do activities, projects and community service and showed a PowerPoint covering what the Academy had done so far. The participants gave a short performance showing more of what they are doing.

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. Ballfields – volunteer groups will bring the fields up to par in exchange for use of the fields this year; we do not have Junior Giants this year.
2. Pool Opening – The pool opens on Memorial Day Weekend and lessons start on 6/18/18.
3. Maint. Contract – had a pre-bid meeting with 3 companies to clarify RFP and responsibilities.
4. Elections Dept. ADA project – met with contractors for the cement work and the door replacements.

5. East County Regional Group – want to come to the June meeting with requests and comments. Their focus is on Ambrose & Lynbrook parks and have indicated they are interested in upgrading the restrooms and a drinking fountain for Ambrose and an A.D.A. compliant swing and a drinking fountain for Lynbrook Park.
6. San Francisco Foundation – have given us a grant for \$60,000 for the Teen Center and will bring to the June meeting to accept.

**7. Legal Counsel Report:**

None

**8. Public Communications:**

None

**9. Board Matters:**

a. Review the Preliminary General Operating Budget for Fiscal Year 2018-2019 and provide staff with direction. Mrs. Rodrigues reviewed the proposed budget and noted differences from last year's budget. Mr. Long stated that the budget is normally status quo but we have made two significant changes; we added \$5,000 to PG&E for the swimming pool now that we have had one season to see how much we would need; we also added \$27,000 for tree repairs because we have had to have several trees that have fallen or were dead and needed removed this year and we are thinking that with the age of the trees there will be more in the coming years.

b. Consider approval of Resolution #17/18-02 Ordering Even Year Board of Directors Election; Consolidation of Elections and Specifications of the Election Order. Mrs. Rodrigues explained that this is required by the County every two years with our Board elections and nothing had changed since the last election year.

**Motion:** Move to approve Resolution #17/18-02 Ordering Even Year Board of Directors Election; Consolidation of Elections and Specifications of the Election Order.

**Motion:** Torlakson      **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Torlakson, Lopez-Garcia, Garcia, Hudson      **Noes:** None

**Absent:** Hoagland      **Abstentions:** None

**10. Public Hearing:**

None

**11. Closed Session**

a. One matter of anticipated litigation under Government Code Section 54956.9(d)(4) The Chair adjourned to the Closed Session. The Chair reconvened the meeting and stated there were no decisions or action taken.

**12. Committee Reports and Board Comments and Items for Next Agenda: .**

Director Lopez-Garcia said she was very impressed with the report that our Recreation Coordinator, Lori Chalifaux presented at the Municipal Advisory Committee meeting. She said she has done wonders and kudos to her. Director Garcia stated that Lori comported herself well at the MAC meeting. Director Torlakson stated that Director Hudson will be the MC for the Spring Derby Memorial Day parade and this may be the last one. She said she hopes not but they need more help. Director Hudson said that Saturday will be the mural project at Shore Acres School which will be based on a book. She said there will be free books, book readings, arts & crafts and music.

**14. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson      **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Hudson, Torlakson, Garcia      **Noes:** none

**Absent:** Hoagland      **Abstentions:** none

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member